

**Children's Services Council of Leon County (CSC Leon)
Governing Council Meeting**

Thursday, June 20, 2024, 4:00 p.m.

CSC Leon Office | 2002 Old St. Augustine Road, Bldg. A, Ste. 50, Tallahassee, FL 32301

Members of the public can view the meeting via live stream, when available, on this YouTube channel:

<https://www.youtube.com/channel/UCc74A9evhLxbHlrH63-clbQ>.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approve Virtual Participation of Council Member
- IV. Approval of Agenda
- V. Election of New Council Chair*
 - A. Consideration of Governing Council Meeting Time Change
- VI. General Public Comment
- VII. Consent Agenda
 - A. Minutes from the April meeting
 - B. Financials for April and May 2024
 - C. Minutes from Finance and Budget Committee Meeting – June 10, 2024
 - D. Executive Director's Report
- VIII. General Counsel Update
- IX. Committee Reports
 - A. Finance and Budget Committee
 - i. FY 2023 Financial Audit Presentation and Acceptance*
 - ii. Presentation of FY 2023-24 Budget Amendment from May 6 Meeting*
 - iii. Presentation of TRIM June 1 FY 2024-25 Valuation and Millage Chart
- X. Small Investments for Program Success (SIPS)
 - A. 3rd Quarter Applications*
- XI. Emergency Funding Request for Nonprofits
 - A. Presentation of Draft Emergency Funding Request*
- XII. Family Resource Center Update – Children's Home Society of Florida
- XIII. Next Meeting Agenda
- XIV. Member Comments
- XV. Adjourn



MEETING:	Governing Council Meeting
DATE & TIME:	Thursday, April 18, 2024 4:00 p.m.
LOCATION:	CSC Leon Office 2002 Old St. Augustine Rd., Talia., FL 32301

Members Present: <ul style="list-style-type: none"> • Dr. Zandra Glenn, Chair, Community Member • Terrance Watts, Vice-Chair, DCF Appointee • Paul Mitchell, Treasurer, Community Member • Rocky Hanna, Superintendent, Leon County Schools • Darryl Jones, School Board Chair, Leon County Schools • Judge Anthony Miller, Second Judicial Circuit 	Staff Present: <ul style="list-style-type: none"> • Cecka Rose Green, Executive Director • Dina Snider, Director of Finance and Operations • Holly McPhail, Special Projects Manager • Jacinta Clay, Administrative Services Manager
Members Absent: <ul style="list-style-type: none"> • Atty. Carolyn Cummings, Chair, Leon County BOCC • Mark O’Bryant, Community Member 	

AGENDA & ACTION:

- I. **Call to Order** - 4:03 p.m.
- II. **Roll Call** (See attendance above)
- III. **Approval of Agenda** - Mr. Mitchell moved; Mr. Jones seconded. Approved by consensus.
- IV. **General Public Comment** – No public comment
- V. **Consent Agenda** – Mr. Jones moved; Mr. Mitchell seconded. Approved by consensus.
- VI. **General Counsel Update** – Dir. Green provided updates on the revision to the amended lease. Mr. Mitchell moved to approve the resolution; Mr. Watts seconded the motion. The Council asked that the amendment include an option to return the space, if deemed necessary, and then approved the resolution with a 5-1 vote. There was no public comment.
- VII. **Kindergarten Readiness Comprehensive Plan Updates**
 - A. Kindergarten Readiness Roadmap – Dir. Green gave update on the planning for the initiative.
 - B. Perinatal Care Coordination Investment - Chris Sczorsik, Executive Director, Capital Area Healthy Start Coalition, and Heather Flynn, Chair, Department of Behavioral Sciences and Social Medicine, FSU College of Medicine, gave a presentation to explain the need and model. Mr. Hanna moved approval; Mr. Jones seconded. There was no public comment . Motion passed unanimously.
 - C. Perinatal and Pediatric Transportation Assistance Investment – Judge Miller moved approval; Mr. Jone seconded. There was no public comment; the motion passed unanimously.
 - D. Perinatal Mental Health Supports Request for Proposals – Motion to approve made by Mr. Jones; Mr. Hanna seconded. There was Council discussion and no public comment. The motion failed unanimously; staff was asked to do more research on maternal mental health options.
 - E. Family Engagement in Early Child Care Settings Request for Applications – Mr. Watts moved to redraft the proposal to include information provided in the overview with detailed acceptable strategies; Mr. Jones seconded. There was no public comment; motion passed with a 4-2 vote.
- VIII. **Rebound and Recovery Investment Update** – Special presentation by Tai Zimmerman Cole, Assistant Director, and Ellen Piekalkiewicz, Director, Stoops Center for Communities, Families and Children, Florida State University.
- IX. **Committee Reports**
 - A. Finance and Budget Committee – Mr. Mitchell did a meeting overview, and let Council Members know year-to-date program funding will be presented at next meeting.

X. **Special Needs Summer Camp Scholarship Applications** – Dir. Green presented the applicants for Special Needs Summer Camps scholarship funding. Mr. Hanna moved approval of “Intent to Awards” to programs in the “highly recommended, recommended and strongly considered” scoring categories; Mr. Watts seconded. There was no public comment; motion passed with a 4-1 vote.

ACTIVITIES/EVENTS

None

NEXT STEPS/TASKS

None

NEXT MEETING

- ▶ Finance and Budget Committee Meeting – Monday, May 6, 2024, 5:00 p.m., CSC Leon Office
- ▶ Governing Council Meeting – Thursday, June 20, 2024, 4:00 p.m., CSC Leon Office
 - Agenda Items
 - FY 2023 Independent Financial Audit Report
 - Kindergarten Readiness Procurement Update
 - Emergency Funding Requests Draft Policy
 - Finance and Budget Committee Report
 - FY 2023-24 Budget Amendment

MEMBER COMMENTS

None

ADJOURN

Meeting adjourned at 7:49 p.m.

Children's Services Council of Leon County
Balance Sheet
As of April 30, 2024

	Apr 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · Operating	1,194,112.73
1002 · Money Market Account	523,690.68
1003 · FL Class	
Catastrophe	154,232.54
Contingency	616,930.16
General	3,300,239.16
Program	8,309,097.47
Total 1003 · FL Class	12,380,499.33
1011 · Bill.com Money Out Clearing	-35,562.57
Total Checking/Savings	14,062,740.17
Total Current Assets	14,062,740.17
Other Assets	
1300 · Security Deposits	6,222.50
Total Other Assets	6,222.50
TOTAL ASSETS	14,068,962.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-7,292.20
Other Current Liabilities	4,834.86
Total Current Liabilities	-2,457.34
Total Liabilities	-2,457.34
Equity	
3200 · Unrestricted Net Assets	8,569,942.86
Net Income	5,501,477.15
Total Equity	14,071,420.01
TOTAL LIABILITIES & EQUITY	14,068,962.67

Children's Services Council of Leon County
Income & Expense Budget vs. Actual
 October 2023 through May 2024

	Oct '23 - May 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Ad Valorem Proceeds	7,498,096.71	7,639,186.00	-141,089.29	98.2%
4100 · Interest	210,190.89	152,784.00	57,406.89	137.6%
Total Income	7,708,287.60	7,791,970.00	-83,682.40	98.9%
Expense				
5010 · Compensation /Employee Benefits				
5010.10 · Health Insurance	75,151.09	126,288.00	-51,136.91	59.5%
5010.20 · Life Insurance	0.00	4,047.00	-4,047.00	0.0%
5010.30 · Payroll taxes	17,736.18	30,283.00	-12,546.82	58.6%
5010.40 · Retirement Contribution	45,998.07	80,690.00	-34,691.93	57.0%
5010.50 · Salaries	224,489.52	395,850.00	-171,360.48	56.7%
Total 5010 · Compensation /Employee Benefits	363,374.86	637,158.00	-273,783.14	57.0%
5020 · Contractual Services - Staffing				
5020.10 · Accounting Fees	10,312.50	20,000.00	-9,687.50	51.6%
5020.20 · General Counsel (1099-MISC)	21,805.50	75,000.00	-53,194.50	29.1%
5020.30 · Staffing Services	54,855.00	199,000.00	-144,145.00	27.6%
Total 5020 · Contractual Services - Staffing	86,973.00	294,000.00	-207,027.00	29.6%
5030 · Contractual Services (Other)				
5030.10 · Independent Audit	19,500.00	20,000.00	-500.00	97.5%
5030.20 · Payroll processing	2,512.25	4,000.00	-1,487.75	62.8%
Total 5030 · Contractual Services (Other)	22,012.25	24,000.00	-1,987.75	91.7%
5040 · Collection Expenses				
5040.10 · Ad Valorem Collection Fees	145,133.72	152,784.00	-7,650.28	95.0%
5040.20 · TRIM advertisement fees	584.02	2,000.00	-1,415.98	29.2%
5040.30 · Special District fee	175.00	175.00	0.00	100.0%
5040 · Collection Expenses - Other	4,706.21			
Total 5040 · Collection Expenses	150,598.95	154,959.00	-4,360.05	97.2%
5050 · Communications				
5050.10 · Cell phones	1,499.70	2,500.00	-1,000.30	60.0%
5050.20 · Internet/VOIP	1,714.19	3,000.00	-1,285.81	57.1%
5050.30 · Virtual Platform	799.50	760.00	39.50	105.2%
Total 5050 · Communications	4,013.39	6,260.00	-2,246.61	64.1%
5060 · Dues	21,265.00	22,200.00	-935.00	95.8%
5070 · Information Technology				
5070.10 · Computers	0.00	5,000.00	-5,000.00	0.0%
5070.20 · Equipment rental	16,635.40	12,000.00	4,635.40	138.6%
5070.30 · Website maintenance	0.00	1,500.00	-1,500.00	0.0%
5070.40 · Software	2,069.04	3,200.00	-1,130.96	64.7%
5070.50 · Managed IT	5,110.00	0.00	5,110.00	100.0%
Total 5070 · Information Technology	23,814.44	21,700.00	2,114.44	109.7%
5080 · Insurance-Liab., D&O, WC, Cyber	19,452.01	20,000.00	-547.99	97.3%
5090 · Occupancy				
5090.10 · Rent	51,273.44	74,670.00	-23,396.56	68.7%
5090.20 · Furniture	359.96	500.00	-140.04	72.0%
5090.30 · Security System	2,870.00	5,000.00	-2,130.00	57.4%
Total 5090 · Occupancy	54,503.40	80,170.00	-25,666.60	68.0%
5100 · Office Supplies and Support				
5100.10 · Office Supplies	960.55	1,200.00	-239.45	80.0%
5100.20 · Postage and Courier	399.77	750.00	-350.23	53.3%
5100.30 · Printing and Copying	644.00	1,500.00	-856.00	42.9%
5100.40 · Shredding	85.00	400.00	-315.00	21.3%
Total 5100 · Office Supplies and Support	2,089.32	3,850.00	-1,760.68	54.3%
5200 · Travel				
5200.10 · Registration-Conference/Meeting	1,315.00	5,000.00	-3,685.00	26.3%
5200.20 · Lodging	2,546.40	10,000.00	-7,453.60	25.5%
5200.30 · Meals - per diem	326.00	2,000.00	-1,674.00	16.3%
5200.40 · Transportation - auto rental	965.36	2,500.00	-1,534.64	38.6%
5200.50 · Mileage and talls	149.59	500.00	-350.41	29.9%
Total 5200 · Travel	5,302.35	20,000.00	-14,697.65	26.5%

	Oct '23 - May 24	Budget	\$ Over Budget	% of Budget
5300 · Miscellaneous				
5300.10 · Awards & Recognition	0.00	500.00	-500.00	0.0%
5300.20 · CSC Awareness	12,301.85	10,000.00	2,301.85	123.0%
5300.30 · Other	1,199.42			
5300 · Miscellaneous - Other	192.00			
Total 5300 · Miscellaneous	13,693.27	10,500.00	3,193.27	130.4%
5400 · Program Investments & Supports				
Capacity Building & Tech Assist	72,113.14	169,000.00	-96,886.86	42.7%
Community Outreach and Events	25,810.49	20,000.00	5,810.49	129.1%
Early Learning	258,095.63	745,200.00	-487,104.37	34.6%
Family Resource Centers	0.00	4,000,000.00	-4,000,000.00	0.0%
Family Strengthening/Parent Edu	522,522.39	2,100,000.00	-1,577,477.61	24.9%
Family Supports	52,631.50			
Funds Available for Program	0.00	3,006,044.00	-3,006,044.00	0.0%
Prenatal/Postnatal Support Serv	0.00	1,200,000.00	-1,200,000.00	0.0%
Program research and analysis	17,994.00	30,000.00	-12,006.00	60.0%
Program Software SAMIS	44,000.00	30,000.00	14,000.00	146.7%
Small Investments for Program S	175,713.00	600,000.00	-424,287.00	29.3%
Summer Bridge Programming	0.00	1,750,000.00	-1,750,000.00	0.0%
Summer Programmatic Funding	134,994.54			
Youth Development Programming	0.00	25,000.00	-25,000.00	0.0%
Youth Mentoring (Youth Violence	401,607.95	800,000.00	-398,392.05	50.2%
5400 · Program Investments & Supports - Other	344,310.72			
Total 5400 · Program Investments & Supports	2,049,793.36	14,475,244.00	-12,425,450.64	14.2%
5600 · Unclassified expenses	1,304.85			
Total Expense	2,818,190.45	15,770,041.00	-12,951,850.55	17.9%
Net Ordinary Income	4,890,097.15	-7,978,071.00	12,868,168.15	-61.3%
Other Income/Expense				
Other Income				
7000 · Prior Year carryforward	0.00	8,741,990.00	-8,741,990.00	0.0%
Total Other Income	0.00	8,741,990.00	-8,741,990.00	0.0%
Other Expense				
8000 · Reserved Funds	0.00	763,919.00	-763,919.00	0.0%
Total Other Expense	0.00	763,919.00	-763,919.00	0.0%
Net Other Income	0.00	7,978,071.00	-7,978,071.00	0.0%
Net Income	4,890,097.15	0.00	4,890,097.15	100.0%

**Children's Services Council of Leon County
Profit & Loss**

October 2023 through April 2024

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	TOTAL
Ordinary Income/Expense								
Income								
4000 · Ad Valorem Proceeds	1,231.79	1,444,864.61	5,201,326.23	264,498.38	217,631.64	133,905.56	234,638.50	7,498,096.71
4100 · Interest	16,015.84	14,320.22	15,149.74	25,260.13	26,815.13	57,225.45	55,404.38	210,190.89
Total Income	17,247.63	1,459,184.83	5,216,475.97	289,758.51	244,446.77	191,131.01	290,042.88	7,708,287.60
Expense								
5010 · Compensation /Employee Benefits								
5010.10 · Health Insurance	10,622.24	10,576.84	10,182.83	10,182.83	11,195.45	11,195.45	11,195.45	75,151.09
5010.30 · Payroll taxes	2,216.22	3,324.33	2,216.22	3,139.52	2,517.66	2,253.46	2,068.77	17,736.18
5010.40 · Retirement Contribution	6,164.94	5,656.38	6,101.48	9,583.33	6,164.75	6,164.75	6,162.44	45,998.07
5010.50 · Salaries	29,673.06	44,509.59	29,673.06	30,139.22	30,139.22	30,139.22	30,216.15	224,489.52
Total 5010 · Compensation /Employee Benefits	48,676.46	64,067.14	48,173.59	53,044.90	50,017.08	49,752.88	49,642.81	363,374.86
5020 · Contractual Services - Staffing								
5020.10 · Accounting Fees	0.00	1,762.50	1,462.50	1,575.00	1,312.50	1,687.50	1,612.50	9,412.50
5020.20 · General Counsel (1099-MISC)	4,415.00	852.50	4,015.00	8,652.00	2,319.50	1,551.50	0.00	21,805.50
5020.30 · Staffing Services	7,600.00	7,080.00	5,000.00	8,500.00	6,925.00	13,750.00	6,000.00	54,855.00
Total 5020 · Contractual Services - Staffing	12,015.00	9,695.00	10,477.50	18,727.00	10,557.00	16,989.00	7,612.50	86,073.00
5030 · Contractual Services (Other)								
5030.10 · Independent Audit	0.00	0.00	0.00	0.00	0.00	19,500.00	0.00	19,500.00
5030.20 · Payroll processing	341.25	487.50	325.00	367.25	325.00	325.00	341.25	2,512.25
Total 5030 · Contractual Services (Other)	341.25	487.50	325.00	367.25	325.00	19,825.00	341.25	22,012.25
5040 · Collection Expenses								
5040.10 · Ad Valorem Collection Fees	20.05	29,071.15	104,026.52	5,289.97	4,047.92	2,678.11	0.00	145,133.72
5040.30 · Special District fee	0.00	0.00	175.00	0.00	0.00	0.00	0.00	175.00
5040 · Collection Expenses - Other	13.44	0.00	0.00	0.00	0.00	0.00	4,692.77	4,706.21
Total 5040 · Collection Expenses	33.49	29,071.15	104,201.52	5,289.97	4,047.92	2,678.11	4,692.77	150,014.93
5050 · Communications								
5050.10 · Cell phones	213.10	213.10	213.70	0.00	432.40	213.70	213.70	1,499.70
5050.20 · Internet/VOIP	243.15	243.15	243.14	243.40	243.40	248.98	248.97	1,714.19
5050.30 · Virtual Platform	0.00	0.00	0.00	0.00	0.00	799.50	0.00	799.50
Total 5050 · Communications	456.25	456.25	456.84	243.40	675.80	1,262.18	462.67	4,013.39
5060 · Dues	20,000.00	300.00	0.00	0.00	500.00	465.00	0.00	21,265.00
5070 · Information Technology								
5070.20 · Equipment rental	1,595.20	1,081.63	1,162.33	1,162.33	1,306.41	1,169.82	465.32	7,943.04
5070.40 · Software	441.72	200.47	295.99	206.00	213.49	213.49	497.88	2,069.04
5070.50 · Managed IT	350.00	350.00	350.00	770.00	350.00	2,100.00	350.00	4,620.00
Total 5070 · Information Technology	2,386.92	1,632.10	1,808.32	2,138.33	1,869.90	3,483.31	1,313.20	14,632.08
5080 · Insurance-Liab., D&O, WC, Cyber	0.00	0.00	2,000.00	0.00	0.00	1,176.01	0.00	3,176.01
5090 · Occupancy								
5090.10 · Rent	6,222.50	6,222.50	6,222.50	7,342.58	6,222.50	6,222.50	6,409.18	44,864.26
5090.20 · Furniture	0.00	0.00	0.00	0.00	0.00	0.00	359.96	359.96
5090.30 · Security System	410.00	410.00	410.00	410.00	410.00	410.00	410.00	2,870.00
Total 5090 · Occupancy	6,632.50	6,632.50	6,632.50	7,752.58	6,632.50	6,632.50	7,179.14	48,094.22
5100 · Office Supplies and Support								
5100.10 · Office Supplies	150.00	305.54	0.00	52.80	0.00	0.00	452.21	960.55
5100.20 · Postage and Courier	10.93	0.00	34.84	0.00	354.00	0.00	0.00	399.77
5100.40 · Shredding	0.00	0.00	0.00	0.00	85.00	0.00	0.00	85.00
Total 5100 · Office Supplies and Support	160.93	305.54	34.84	52.80	439.00	0.00	452.21	1,445.32

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	TOTAL
5200 · Travel								
5200.10 · Registration-Conference/Meeting	0.00	0.00	0.00	90.00	0.00	500.00	725.00	1,315.00
5200.20 · Lodging	0.00	145.73	0.00	0.00	2,299.84	0.00	0.00	2,445.57
5200.30 · Meals - per diem	0.00	25.00	61.00	160.00	80.00	0.00	0.00	326.00
5200.40 · Transportation - auto rental	123.83	38.72	0.00	0.00	802.81	0.00	0.00	965.36
5200.50 · Mileage and tails	0.00	129.05	0.00	0.00	20.54	0.00	0.00	149.59
Total 5200 · Travel	123.83	338.50	61.00	250.00	3,203.19	500.00	725.00	5,201.52
5300 · Miscellaneous								
5300.20 · CSC Awareness	0.00	0.00	0.00	4,659.85	0.00	392.00	0.00	5,051.85
5300.30 · Other	163.48	178.57	164.95	185.81	172.57	164.95	169.09	1,199.42
5300 · Miscellaneous - Other	0.00	192.00	0.00	0.00	0.00	0.00	0.00	192.00
Total 5300 · Miscellaneous	163.48	370.57	164.95	4,845.66	172.57	556.95	169.09	6,443.27
5400 · Program Investments & Supports								
Capacity Building & Tech Assist	17,500.00	0.00	18,556.57	0.00	0.00	0.00	18,556.57	54,613.14
Community Outreach and Events	0.00	0.00	0.00	500.00	93.03	50.00	8,167.46	8,810.49
Early Learning	17,250.94	0.00	20,590.93	145,332.80	0.00	60,716.68	14,204.28	258,095.63
Family Strengthening/Parent Edu	135,554.20	0.00	28,804.26	0.00	185,572.33	0.00	172,591.60	522,522.39
Program research and analysis	0.00	8,997.00	0.00	0.00	0.00	4,998.00	3,999.00	17,994.00
Program Software SAMIS	34,000.00	2,000.00	32,000.00	2,000.00	2,000.00	2,000.00	2,000.00	76,000.00
Small Investments for Program S	0.00	27,158.00	15,000.00	20,000.00	108,555.00	0.00	5,000.00	175,713.00
Summer Programmatic Funding	0.00	0.00	0.00	0.00	-29,117.35	91,128.78	25,000.00	87,011.43
Youth Mentoring (Youth Violence	141,411.93	0.00	68,514.93	0.00	141,411.93	0.00	50,269.16	401,607.95
5400 · Program Investments & Supports - O...	0.00	-8.28	0.00	0.00	0.00	-122,600.00	0.00	-122,608.28
Total 5400 · Program Investments & Supports	345,717.07	38,146.72	183,466.69	167,832.80	408,514.94	36,293.46	299,788.07	1,479,759.75
5600 · Unclassified expenses	0.00	0.00	0.00	0.00	0.00	1,429.35	-124.50	1,304.85
6100 · Salaries & Wages - Clearing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	436,707.18	151,502.97	357,802.75	260,544.69	486,954.90	141,043.75	372,254.21	2,206,810.45
Net Ordinary Income	-419,459.55	1,307,681.86	4,858,673.22	29,213.82	-242,508.13	50,087.26	-82,211.33	5,501,477.15
Net Income	-419,459.55	1,307,681.86	4,858,673.22	29,213.82	-242,508.13	50,087.26	-82,211.33	5,501,477.15

Children's Services Council of Leon County
Balance Sheet
As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · Operating	756,433.56
1002 · Money Market Account	524,469.04
1003 · FL Class	
Catastrophe	154,936.24
Contingency	619,745.02
General	3,315,297.13
Program	8,347,009.35
Total 1003 · FL Class	12,436,987.74
1011 · Bill.com Money Out Clearing	-35,562.57
Total Checking/Savings	13,682,327.77
Total Current Assets	13,682,327.77
Other Assets	
1300 · Security Deposits	6,222.50
Total Other Assets	6,222.50
TOTAL ASSETS	13,688,550.27
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	458,771.70
Other Current Liabilities	4,689.36
Total Current Liabilities	463,461.06
Total Liabilities	463,461.06
Equity	
3200 · Unrestricted Net Assets	8,569,942.86
Net Income	4,655,146.35
Total Equity	13,225,089.21
TOTAL LIABILITIES & EQUITY	13,688,550.27

Children's Services Council of Leon County
Profit & Loss
October 2023 through May 2024

	Oct 23	Nov 23
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	1,231.79	1,444,864.61
4100 · Interest	16,015.84	14,320.22
Total Income	17,247.63	1,459,184.83
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	10,622.24	10,576.84
5010.30 · Payroll taxes	2,216.22	3,324.33
5010.40 · Retirement Contribution	6,164.94	5,656.38
5010.50 · Salaries	29,673.06	44,509.59
Total 5010 · Compensation /Employee Benefits	48,676.46	64,067.14
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	0.00	1,762.50
5020.20 · General Counsel (1099-MISC)	4,415.00	852.50
5020.30 · Staffing Services	7,600.00	7,080.00
Total 5020 · Contractual Services - Staffing	12,015.00	9,695.00
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	0.00	0.00
5030.20 · Payroll processing	341.25	487.50
Total 5030 · Contractual Services (Other)	341.25	487.50
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	20.05	29,071.15
5040.30 · Special District fee	0.00	0.00
5040 · Collection Expenses - Other	13.44	0.00
Total 5040 · Collection Expenses	33.49	29,071.15
5050 · Communications		
5050.10 · Cell phones	213.10	213.10
5050.20 · Internet/VOIP	243.15	243.15
5050.30 · Virtual Platform	0.00	0.00
Total 5050 · Communications	456.25	456.25
5060 · Dues	20,000.00	300.00
5070 · Information Technology		
5070.20 · Equipment rental	1,595.20	1,081.63
5070.40 · Software	441.72	200.47
5070.50 · Managed IT	350.00	350.00
Total 5070 · Information Technology	2,386.92	1,632.10
5080 · Insurance-Liab., D&O, WC, Cyber	0.00	0.00
5090 · Occupancy		
5090.10 · Rent	6,222.50	6,222.50
5090.20 · Furniture	0.00	0.00
5090.30 · Security System	410.00	410.00
Total 5090 · Occupancy	6,632.50	6,632.50
5100 · Office Supplies and Support		
5100.10 · Office Supplies	150.00	305.54
5100.20 · Postage and Courier	10.93	0.00
5100.40 · Shredding	0.00	0.00
Total 5100 · Office Supplies and Support	160.93	305.54

	Oct 23	Nov 23
5200 · Travel		
5200.10 · Registration-Conference/Meeting	0.00	0.00
5200.20 · Lodging	0.00	145.73
5200.30 · Meals - per diem	0.00	25.00
5200.40 · Transportation - auto rental	123.83	38.72
5200.50 · Mileage and tolls	0.00	129.05
Total 5200 · Travel	123.83	338.50
5300 · Miscellaneous		
5300.20 · CSC Awareness	0.00	0.00
5300.30 · Other	163.48	178.57
5300 · Miscellaneous - Other	0.00	192.00
Total 5300 · Miscellaneous	163.48	370.57
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	17,500.00	0.00
Community Outreach and Events	0.00	0.00
Early Learning	17,250.94	0.00
Family Resource Centers	0.00	0.00
Family Strengthening/Parent Edu	135,554.20	0.00
Program research and analysis	0.00	8,997.00
Program Software SAMIS	34,000.00	2,000.00
Small Investments for Program S	0.00	27,158.00
Summer Bridge Programming	0.00	0.00
Summer Programmatic Funding	0.00	0.00
Youth Mentoring (Youth Violence	141,411.93	0.00
5400 · Program Investments & Supports - Other	0.00	-8.28
Total 5400 · Program Investments & Supports	345,717.07	38,146.72
5600 · Unclassified expenses	0.00	0.00
6100 · Salaries & Wages - Clearing	0.00	0.00
Total Expense	436,707.18	151,502.97
Net Ordinary Income	-419,459.55	1,307,681.86
Net Income	-419,459.55	1,307,681.86

	Dec 23	Jan 24
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	5,201,326.23	264,498.38
4100 · Interest	15,149.74	25,260.13
Total Income	5,216,475.97	289,758.51
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	10,182.83	10,182.83
5010.30 · Payroll taxes	2,216.22	3,139.52
5010.40 · Retirement Contribution	6,101.48	9,583.33
5010.50 · Salaries	29,673.06	30,139.22
Total 5010 · Compensation /Employee Benefits	48,173.59	53,044.90
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	1,462.50	1,575.00
5020.20 · General Counsel (1099-MISC)	4,015.00	8,652.00
5020.30 · Staffing Services	5,000.00	8,500.00
Total 5020 · Contractual Services - Staffing	10,477.50	18,727.00
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	0.00	0.00
5030.20 · Payroll processing	325.00	367.25
Total 5030 · Contractual Services (Other)	325.00	367.25
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	104,026.52	5,289.97
5040.30 · Special District fee	175.00	0.00
5040 · Collection Expenses - Other	0.00	0.00
Total 5040 · Collection Expenses	104,201.52	5,289.97
5050 · Communications		
5050.10 · Cell phones	213.70	0.00
5050.20 · Internet/VOIP	243.14	243.40
5050.30 · Virtual Platform	0.00	0.00
Total 5050 · Communications	456.84	243.40
5060 · Dues		
5060 · Dues	0.00	0.00
5070 · Information Technology		
5070.20 · Equipment rental	1,162.33	1,162.33
5070.40 · Software	295.99	206.00
5070.50 · Managed IT	350.00	770.00
Total 5070 · Information Technology	1,808.32	2,138.33
5080 · Insurance-Liab., D&O, WC, Cyber		
5080 · Insurance-Liab., D&O, WC, Cyber	0.00	0.00
5090 · Occupancy		
5090.10 · Rent	6,222.50	7,342.58
5090.20 · Furniture	0.00	0.00
5090.30 · Security System	410.00	410.00
Total 5090 · Occupancy	6,632.50	7,752.58
5100 · Office Supplies and Support		
5100.10 · Office Supplies	0.00	52.80
5100.20 · Postage and Courier	34.84	0.00
5100.40 · Shredding	0.00	0.00
Total 5100 · Office Supplies and Support	34.84	52.80

	Dec 23	Jan 24
5200 · Travel		
5200.10 · Registration-Conference/Meeting	0.00	90.00
5200.20 · Lodging	0.00	0.00
5200.30 · Meals - per diem	61.00	160.00
5200.40 · Transportation - auto rental	0.00	0.00
5200.50 · Mileage and tolls	0.00	0.00
Total 5200 · Travel	61.00	250.00
5300 · Miscellaneous		
5300.20 · CSC Awareness	0.00	4,659.85
5300.30 · Other	164.95	185.81
5300 · Miscellaneous - Other	0.00	0.00
Total 5300 · Miscellaneous	164.95	4,845.66
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	18,556.57	0.00
Community Outreach and Events	0.00	500.00
Early Learning	20,590.93	145,332.80
Family Resource Centers	0.00	0.00
Family Strengthening/Parent Edu	28,804.26	0.00
Program research and analysis	0.00	0.00
Program Software SAMIS	32,000.00	2,000.00
Small Investments for Program S	15,000.00	20,000.00
Summer Bridge Programming	0.00	0.00
Summer Programmatic Funding	0.00	0.00
Youth Mentoring (Youth Violence	68,514.93	0.00
5400 · Program Investments & Supports - Other	0.00	0.00
Total 5400 · Program Investments & Supports	183,466.69	167,832.80
5600 · Unclassified expenses	0.00	0.00
6100 · Salaries & Wages - Clearing	0.00	0.00
Total Expense	355,802.75	260,544.69
Net Ordinary Income	4,860,673.22	29,213.82
Net Income	4,860,673.22	29,213.82

	Feb 24	Mar 24
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	217,631.64	133,905.56
4100 · Interest	26,815.13	57,225.45
Total Income	244,446.77	191,131.01
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	11,195.45	11,195.45
5010.30 · Payroll taxes	2,517.66	2,253.46
5010.40 · Retirement Contribution	6,164.75	6,164.75
5010.50 · Salaries	30,139.22	30,139.22
Total 5010 · Compensation /Employee Benefits	50,017.08	49,752.88
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	1,312.50	1,687.50
5020.20 · General Counsel (1099-MISC)	2,319.50	1,551.50
5020.30 · Staffing Services	6,925.00	13,750.00
Total 5020 · Contractual Services - Staffing	10,557.00	16,989.00
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	0.00	19,500.00
5030.20 · Payroll processing	325.00	325.00
Total 5030 · Contractual Services (Other)	325.00	19,825.00
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	4,047.92	2,678.11
5040.30 · Special District fee	0.00	0.00
5040 · Collection Expenses - Other	0.00	0.00
Total 5040 · Collection Expenses	4,047.92	2,678.11
5050 · Communications		
5050.10 · Cell phones	432.40	213.70
5050.20 · Internet/VOIP	243.40	248.98
5050.30 · Virtual Platform	0.00	799.50
Total 5050 · Communications	675.80	1,262.18
5060 · Dues	500.00	465.00
5070 · Information Technology		
5070.20 · Equipment rental	1,306.41	1,169.82
5070.40 · Software	213.49	213.49
5070.50 · Managed IT	350.00	2,100.00
Total 5070 · Information Technology	1,869.90	3,483.31
5080 · Insurance-Liab., D&O, WC, Cyber	0.00	1,176.01
5090 · Occupancy		
5090.10 · Rent	6,222.50	6,222.50
5090.20 · Furniture	0.00	0.00
5090.30 · Security System	410.00	410.00
Total 5090 · Occupancy	6,632.50	6,632.50
5100 · Office Supplies and Support		
5100.10 · Office Supplies	0.00	0.00
5100.20 · Postage and Courier	354.00	0.00
5100.40 · Shredding	85.00	0.00
Total 5100 · Office Supplies and Support	439.00	0.00

	Feb 24	Mar 24
5200 · Travel		
5200.10 · Registration-Conference/Meeting	0.00	500.00
5200.20 · Lodging	2,299.84	0.00
5200.30 · Meals - per diem	80.00	0.00
5200.40 · Transportation - auto rental	802.81	0.00
5200.50 · Mileage and tolls	20.54	0.00
Total 5200 · Travel	3,203.19	500.00
5300 · Miscellaneous		
5300.20 · CSC Awareness	0.00	392.00
5300.30 · Other	172.57	164.95
5300 · Miscellaneous - Other	0.00	0.00
Total 5300 · Miscellaneous	172.57	556.95
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	0.00	0.00
Community Outreach and Events	93.03	50.00
Early Learning	0.00	60,716.68
Family Resource Centers	0.00	0.00
Family Strengthening/Parent Edu	185,572.33	0.00
Program research and analysis	0.00	4,998.00
Program Software SAMIS	2,000.00	2,000.00
Small Investments for Program S	108,555.00	0.00
Summer Bridge Programming	0.00	0.00
Summer Programmatic Funding	-29,117.35	91,128.78
Youth Mentoring (Youth Violence	141,411.93	0.00
5400 · Program Investments & Supports - Other	0.00	-122,600.00
Total 5400 · Program Investments & Supports	408,514.94	36,293.46
5600 · Unclassified expenses	0.00	1,429.35
6100 · Salaries & Wages - Clearing	0.00	0.00
Total Expense	486,954.90	141,043.75
Net Ordinary Income	-242,508.13	50,087.26
Net Income	-242,508.13	50,087.26

	Apr 24	May 24
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	234,638.50	93,645.07
4100 · Interest	55,404.38	57,362.98
Total Income	290,042.88	151,008.05
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	11,195.45	11,150.05
5010.30 · Payroll taxes	2,068.77	3,395.49
5010.40 · Retirement Contribution	6,162.44	5,718.48
5010.50 · Salaries	30,216.15	45,439.62
Total 5010 · Compensation /Employee Benefits	49,642.81	65,703.64
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	1,612.50	1,125.00
5020.20 · General Counsel (1099-MISC)	0.00	1,987.75
5020.30 · Staffing Services	6,000.00	6,000.00
Total 5020 · Contractual Services - Staffing	7,612.50	9,112.75
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	0.00	0.00
5030.20 · Payroll processing	341.25	512.10
Total 5030 · Contractual Services (Other)	341.25	512.10
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	4,692.77	1,825.76
5040.30 · Special District fee	0.00	0.00
5040 · Collection Expenses - Other	0.00	0.00
Total 5040 · Collection Expenses	4,692.77	1,825.76
5050 · Communications		
5050.10 · Cell phones	213.70	0.00
5050.20 · Internet/VOIP	248.97	248.97
5050.30 · Virtual Platform	0.00	0.00
Total 5050 · Communications	462.67	248.97
5060 · Dues	0.00	0.00
5070 · Information Technology		
5070.20 · Equipment rental	1,189.80	495.01
5070.40 · Software	497.88	206.00
5070.50 · Managed IT	645.00	715.00
Total 5070 · Information Technology	2,332.68	1,416.01
5080 · Insurance-Liab., D&O, WC, Cyber	0.00	200.00
5090 · Occupancy		
5090.10 · Rent	6,409.18	6,409.18
5090.20 · Furniture	359.96	0.00
5090.30 · Security System	410.00	426.40
Total 5090 · Occupancy	7,179.14	6,835.58
5100 · Office Supplies and Support		
5100.10 · Office Supplies	452.21	121.46
5100.20 · Postage and Courier	0.00	0.00
5100.40 · Shredding	0.00	0.00
Total 5100 · Office Supplies and Support	452.21	121.46

	Apr 24	May 24
5200 · Travel		
5200.10 · Registration-Conference/Meeting	725.00	190.00
5200.20 · Lodging	0.00	0.00
5200.30 · Meals - per diem	0.00	0.00
5200.40 · Transportation - auto rental	0.00	0.00
5200.50 · Mileage and tolls	0.00	0.00
Total 5200 · Travel	725.00	190.00
5300 · Miscellaneous		
5300.20 · CSC Awareness	0.00	0.00
5300.30 · Other	169.09	168.65
5300 · Miscellaneous - Other	0.00	0.00
Total 5300 · Miscellaneous	169.09	168.65
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	18,556.57	0.00
Community Outreach and Events	8,167.46	1,780.15
Early Learning	14,204.28	10,312.81
Family Resource Centers	0.00	203,123.66
Family Strengthening/Parent Edu	172,591.60	23,331.33
Program research and analysis	3,999.00	0.00
Program Software SAMIS	2,000.00	2,000.00
Small Investments for Program S	5,000.00	13,543.76
Summer Bridge Programming	0.00	470,543.23
Summer Programmatic Funding	25,000.00	0.00
Youth Mentoring (Youth Violence	50,269.16	188,654.36
5400 · Program Investments & Supports - Other	0.00	0.00
Total 5400 · Program Investments & Supports	299,788.07	913,289.30
5600 · Unclassified expenses	-124.50	-1,304.85
6100 · Salaries & Wages - Clearing	0.00	0.00
Total Expense	373,273.69	998,319.37
Net Ordinary Income	-83,230.81	-847,311.32
Net Income	-83,230.81	-847,311.32

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
4000 · Ad Valorem Proceeds	7,591,741.78
4100 · Interest	267,553.87
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Total Income	7,859,295.65
Expense	
5010 · Compensation /Employee Benefits	
5010.10 · Health Insurance	86,301.14
5010.30 · Payroll taxes	21,131.67
5010.40 · Retirement Contribution	51,716.55
5010.50 · Salaries	269,929.14
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Total 5010 · Compensation /Employee Benefits	429,078.50
5020 · Contractual Services - Staffing	
5020.10 · Accounting Fees	10,537.50
5020.20 · General Counsel (1099-MISC)	23,793.25
5020.30 · Staffing Services	60,855.00
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Total 5020 · Contractual Services - Staffing	95,185.75
5030 · Contractual Services (Other)	
5030.10 · Independent Audit	19,500.00
5030.20 · Payroll processing	3,024.35
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Total 5030 · Contractual Services (Other)	22,524.35
5040 · Collection Expenses	
5040.10 · Ad Valorem Collection Fees	151,652.25
5040.30 · Special District fee	175.00
5040 · Collection Expenses - Other	13.44
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Total 5040 · Collection Expenses	151,840.69
5050 · Communications	
5050.10 · Cell phones	1,499.70
5050.20 · Internet/VOIP	1,963.16
5050.30 · Virtual Platform	799.50
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Total 5050 · Communications	4,262.36
5060 · Dues	21,265.00
5070 · Information Technology	
5070.20 · Equipment rental	9,162.53
5070.40 · Software	2,275.04
5070.50 · Managed IT	5,630.00
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Total 5070 · Information Technology	17,067.57
5080 · Insurance-Liab., D&O, WC, Cyber	1,376.01
5090 · Occupancy	
5090.10 · Rent	51,273.44
5090.20 · Furniture	359.96
5090.30 · Security System	3,296.40
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Total 5090 · Occupancy	54,929.80
5100 · Office Supplies and Support	
5100.10 · Office Supplies	1,082.01
5100.20 · Postage and Courier	399.77
5100.40 · Shredding	85.00
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Total 5100 · Office Supplies and Support	1,566.78

	TOTAL
5200 · Travel	
5200.10 · Registration-Conference/Meeting	1,505.00
5200.20 · Lodging	2,445.57
5200.30 · Meals - per diem	326.00
5200.40 · Transportation - auto rental	965.36
5200.50 · Mileage and talls	149.59
Total 5200 · Travel	5,391.52
5300 · Miscellaneous	
5300.20 · CSC Awareness	5,051.85
5300.30 · Other	1,368.07
5300 · Miscellaneous - Other	192.00
Total 5300 · Miscellaneous	6,611.92
5400 · Program Investments & Supports	
Capacity Building & Tech Assist	54,613.14
Community Outreach and Events	10,590.64
Early Learning	268,408.44
Family Resource Centers	203,123.66
Family Strengthening/Parent Edu	545,853.72
Program research and analysis	17,994.00
Program Software SAMIS	78,000.00
Small Investments for Program S	189,256.76
Summer Bridge Programming	470,543.23
Summer Programmatic Funding	87,011.43
Youth Mentoring (Youth Violence	590,262.31
5400 · Program Investments & Supports - Other	-122,608.28
Total 5400 · Program Investments & Supports	2,393,049.05
5600 · Unclassified expenses	0.00
6100 · Salaries & Wages - Clearing	0.00
Total Expense	3,204,149.30
Net Ordinary Income	4,655,146.35
Net Income	4,655,146.35


Children's Services Council of Leon County
Income & Expense Budget vs. Actual
October 2023 through May 2024

	Oct '23 - May 24	Budget
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	7,591,741.78	7,639,186.00
4100 · Interest	267,553.87	152,784.00
Total Income	7,859,295.65	7,791,970.00
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	86,301.14	126,288.00
5010.20 · Life Insurance	0.00	4,047.00
5010.30 · Payroll taxes	21,131.67	30,283.00
5010.40 · Retirement Contribution	51,716.55	80,690.00
5010.50 · Salaries	269,929.14	395,850.00
Total 5010 · Compensation /Employee Benefits	429,078.50	637,158.00
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	10,537.50	20,000.00
5020.20 · General Counsel (1099-MISC)	23,793.25	75,000.00
5020.30 · Staffing Services	60,855.00	199,000.00
Total 5020 · Contractual Services - Staffing	95,185.75	294,000.00
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	19,500.00	20,000.00
5030.20 · Payroll processing	3,024.35	4,000.00
Total 5030 · Contractual Services (Other)	22,524.35	24,000.00
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	151,652.25	152,784.00
5040.20 · TRIM advertisement fees	0.00	2,000.00
5040.30 · Special District fee	175.00	175.00
5040 · Collection Expenses - Other	13.44	
Total 5040 · Collection Expenses	151,840.69	154,959.00
5050 · Communications		
5050.10 · Cell phones	1,499.70	2,500.00
5050.20 · Internet/VOIP	1,963.16	3,000.00
5050.30 · Virtual Platform	799.50	760.00
Total 5050 · Communications	4,262.36	6,260.00
5060 · Dues	21,265.00	22,200.00
5070 · Information Technology		
5070.10 · Computers	0.00	5,000.00
5070.20 · Equipment rental	9,162.53	12,000.00
5070.30 · Website maintenance	0.00	1,500.00
5070.40 · Software	2,275.04	3,200.00
5070.50 · Managed IT	5,630.00	0.00
Total 5070 · Information Technology	17,067.57	21,700.00
5080 · Insurance-Liab., D&O, WC, Cyber	1,376.01	20,000.00
5090 · Occupancy		
5090.10 · Rent	51,273.44	74,670.00
5090.20 · Furniture	359.96	500.00
5090.30 · Security System	3,296.40	5,000.00
Total 5090 · Occupancy	54,929.80	80,170.00

	Oct '23 - May 24	Budget
5100 · Office Supplies and Support		
5100.10 · Office Supplies	1,082.01	1,200.00
5100.20 · Postage and Courier	399.77	750.00
5100.30 · Printing and Copying	0.00	1,500.00
5100.40 · Shredding	85.00	400.00
Total 5100 · Office Supplies and Support	1,566.78	3,850.00
5200 · Travel		
5200.10 · Registration-Conference/Meeting	1,505.00	5,000.00
5200.20 · Lodging	2,445.57	10,000.00
5200.30 · Meals - per diem	326.00	2,000.00
5200.40 · Transportation - auto rental	965.36	2,500.00
5200.50 · Mileage and tolls	149.59	500.00
Total 5200 · Travel	5,391.52	20,000.00
5300 · Miscellaneous		
5300.10 · Awards & Recognition	0.00	500.00
5300.20 · CSC Awareness	5,051.85	10,000.00
5300.30 · Other	1,368.07	
5300 · Miscellaneous - Other	192.00	
Total 5300 · Miscellaneous	6,611.92	10,500.00
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	54,613.14	169,000.00
Community Outreach and Events	10,590.64	20,000.00
Early Learning	268,408.44	745,200.00
Family Resource Centers	203,123.66	4,000,000.00
Family Strengthening/Parent Edu	545,853.72	2,100,000.00
Funds Available for Program	0.00	3,006,044.00
Prenatal/Postnatal Support Serv	0.00	1,200,000.00
Program research and analysis	17,994.00	30,000.00
Program Software SAMIS	78,000.00	30,000.00
Small Investments for Program S	189,256.76	600,000.00
Summer Bridge Programming	470,543.23	1,750,000.00
Summer Programmatic Funding	87,011.43	
Youth Development Programming	0.00	25,000.00
Youth Mentoring (Youth Violence	590,262.31	800,000.00
5400 · Program Investments & Supports - Other	-122,608.28	
Total 5400 · Program Investments & Supports	2,393,049.05	14,475,244.00
5600 · Unclassified expenses	0.00	
6100 · Salaries & Wages - Clearing	0.00	
Total Expense	3,204,149.30	15,770,041.00
Net Ordinary Income	4,655,146.35	-7,978,071.00
Other Income/Expense		
Other Income		
7000 · Prior Year carryforward	0.00	8,741,990.00
Total Other Income	0.00	8,741,990.00
Other Expense		
8000 · Reserved Funds	0.00	763,919.00
Total Other Expense	0.00	763,919.00
Net Other Income	0.00	7,978,071.00
Net Income	4,655,146.35	0.00

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
4000 · Ad Valorem Proceeds	-47,444.22	99.4%
4100 · Interest	114,769.87	175.1%
Total Income	67,325.65	100.9%
Expense		
5010 · Compensation /Employee Benefits		
5010.10 · Health Insurance	-39,986.86	68.3%
5010.20 · Life Insurance	-4,047.00	0.0%
5010.30 · Payroll taxes	-9,151.33	69.8%
5010.40 · Retirement Contribution	-28,973.45	64.1%
5010.50 · Salaries	-125,920.86	68.2%
Total 5010 · Compensation /Employee Benefits	-208,079.50	67.3%
5020 · Contractual Services - Staffing		
5020.10 · Accounting Fees	-9,462.50	52.7%
5020.20 · General Counsel (1099-MISC)	-51,206.75	31.7%
5020.30 · Staffing Services	-138,145.00	30.6%
Total 5020 · Contractual Services - Staffing	-198,814.25	32.4%
5030 · Contractual Services (Other)		
5030.10 · Independent Audit	-500.00	97.5%
5030.20 · Payroll processing	-975.65	75.6%
Total 5030 · Contractual Services (Other)	-1,475.65	93.9%
5040 · Collection Expenses		
5040.10 · Ad Valorem Collection Fees	-1,131.75	99.3%
5040.20 · TRIM advertisement fees	-2,000.00	0.0%
5040.30 · Special District fee	0.00	100.0%
5040 · Collection Expenses - Other		
Total 5040 · Collection Expenses	-3,118.31	98.0%
5050 · Communications		
5050.10 · Cell phones	-1,000.30	60.0%
5050.20 · Internet/VOIP	-1,036.84	65.4%
5050.30 · Virtual Platform	39.50	105.2%
Total 5050 · Communications	-1,997.64	68.1%
5060 · Dues		
5060 · Dues	-935.00	95.8%
5070 · Information Technology		
5070.10 · Computers	-5,000.00	0.0%
5070.20 · Equipment rental	-2,837.47	76.4%
5070.30 · Website maintenance	-1,500.00	0.0%
5070.40 · Software	-924.96	71.1%
5070.50 · Managed IT	5,630.00	100.0%
Total 5070 · Information Technology	-4,632.43	78.7%
5080 · Insurance-Liab., D&O, WC, Cyber		
5080 · Insurance-Liab., D&O, WC, Cyber	-18,623.99	6.9%
5090 · Occupancy		
5090.10 · Rent	-23,396.56	68.7%
5090.20 · Furniture	-140.04	72.0%
5090.30 · Security System	-1,703.60	65.9%
Total 5090 · Occupancy	-25,240.20	68.5%

	<u>\$ Over Budget</u>	<u>% of Budget</u>
5100 · Office Supplies and Support		
5100.10 · Office Supplies	-117.99	90.2%
5100.20 · Postage and Courier	-350.23	53.3%
5100.30 · Printing and Copying	-1,500.00	0.0%
5100.40 · Shredding	-315.00	21.3%
Total 5100 · Office Supplies and Support	-2,283.22	40.7%
5200 · Travel		
5200.10 · Registration-Conference/Meeting	-3,495.00	30.1%
5200.20 · Lodging	-7,554.43	24.5%
5200.30 · Meals - per diem	-1,674.00	16.3%
5200.40 · Transportation - auto rental	-1,534.64	38.6%
5200.50 · Mileage and tolls	-350.41	29.9%
Total 5200 · Travel	-14,608.48	27.0%
5300 · Miscellaneous		
5300.10 · Awards & Recognition	-500.00	0.0%
5300.20 · CSC Awareness	-4,948.15	50.5%
5300.30 · Other		
5300 · Miscellaneous - Other		
Total 5300 · Miscellaneous	-3,888.08	63.0%
5400 · Program Investments & Supports		
Capacity Building & Tech Assist	-114,386.86	32.3%
Community Outreach and Events	-9,409.36	53.0%
Early Learning	-476,791.56	36.0%
Family Resource Centers	-3,796,876.34	5.1%
Family Strengthening/Parent Edu	-1,554,146.28	26.0%
Funds Available for Program	-3,006,044.00	0.0%
Prenatal/Postnatal Support Serv	-1,200,000.00	0.0%
Program research and analysis	-12,006.00	60.0%
Program Software SAMIS	48,000.00	260.0%
Small Investments for Program S	-410,743.24	31.5%
Summer Bridge Programming	-1,279,456.77	26.9%
Summer Programmatic Funding		
Youth Development Programming	-25,000.00	0.0%
Youth Mentoring (Youth Violence	-209,737.69	73.8%
5400 · Program Investments & Supports - Other		
Total 5400 · Program Investments & Supports	-12,082,194.95	16.5%
5600 · Unclassified expenses		
6100 · Salaries & Wages - Clearing		
Total Expense	-12,565,891.70	20.3%
Net Ordinary Income	12,633,217.35	-58.3%
Other Income/Expense		
Other Income		
7000 · Prior Year carryforward	-8,741,990.00	0.0%
Total Other Income	-8,741,990.00	0.0%
Other Expense		
8000 · Reserved Funds	-763,919.00	0.0%
Total Other Expense	-763,919.00	0.0%
Net Other Income	-7,978,071.00	0.0%
Net Income	4,655,146.35	100.0%

	MEETING:	Finance and Budget Committee Meeting
	DATE & TIME:	Monday, June 10, 2024 5:00 p.m.
	LOCATION:	CSC Leon Office 2002 Old St. Augustine Rd., Talla., FL 32301
Members Present: <ul style="list-style-type: none"> Mr. Paul Mitchell, Committee Chair, Treasurer, Community Member Atty. Carolyn Cummings, Chair, Leon County BOCC Mr. Rocky Hanna, Superintendent, Leon County Schools 	Staff Present: <ul style="list-style-type: none"> Cecka Rose Green, Executive Director Dina Snider, Director of Finance and Operations Jacinta Clay, Administrative Services Manager John Grayson, Grayson Accounting, CSC CPA 	
AGENDA & ACTION:		
I. Call to Order – 5:04 p.m. II. Roll Call – (See attendance above) III. Approval of Agenda – Comm. Cummings moved approval; Mr. Hanna seconded. Approved by consensus. IV. General Public Comment – Ms. Emily Fritz V. Truth in Millage (TRIM) – Mr. Mitchell presented the 2024-25 Millage Chart and Revenue Forecast. Committee discussed projected annual increase based on projections. Additionally, Dir. Green presented the TRIM Hearing Schedule. VI. Fair Labor Standards Act – Dir. Green presented memo prepared by General Counsel regarding impact of update to the federal Fair Labor Standards Act. Committee Members engaged in discussion pertaining to impact to CSC Leon and community investment partners staffing. Mr. Mitchell will connect Dir. Green with staff at the Florida Department of Management Services to see how the update will affect state employees.		
ACTIVITIES/EVENTS		
None		
NEXT STEPS/TASKS		
<ul style="list-style-type: none"> ➤ FY 2024-25 Taxable Value Estimations ➤ Millage Discussion 		
NEXT MEETING:		
<ul style="list-style-type: none"> ➤ Governing Council Meeting – Thursday, June 20, 4:00 p.m., CSC Leon Office ➤ Finance and Budget Committee Meeting – Monday, July 8, 5:00 p.m., CSC Leon Office 		
MEMBER COMMENTS:		
<ul style="list-style-type: none"> ➤ Comm. Cummings requested that CSC Leon staff to stay abreast of the impact proposed changes in funding to the Community Human Services Partnership (CHSP) will have on nonprofit providers. Discussion was had as to the ongoing communication between CSC Leon and County/City staff to address the impending changes to funding for children, youth and family, and homelessness services. 		
ADJOURNMENT:		
Meeting adjourned at 6:12 p.m.		

Executive Director's Report
Governing Council Meeting | Thursday, June 20, 2024

CSC Leon Council Member Appointments/Vacancies – On Friday, May 31, the CSC Leon received two of three appointments from the Governor's Office – Brent C. Johnson and Simone Marsteller – each for a term ending December 31, 2026. We expect to receive the third appointment in conjunction with appointments for Council Members (two) with terms ending later this year.

Community Outreach and Connections – During the months of April and May, CSC Leon connected with the following persons/entities:

- Ms. Green attended the following meetings/events to connect with community leaders and provide updates on the Council's activities.
 - 2024 Early Learning Coalition of the Big Bend's Annual Conference;
 - 2024 Commission on the Status of Women and Girls Annual Summit;
 - Tallahassee Alumnae Chapter, Delta Sigma Theta Sorority, Inc., and Chi Omega Chapter, Omega Psi Phi Fraternity, Inc., 2024 Family Fitness Day; and
 - Groundbreaking for the StarMetro Southside Transit Station.
- On Friday, April 26, CSC Leon received the Partnership Award (on display in the lobby) from the Boys & Girls Clubs of the Big Bend (BGCB) during their annual "Steak & Burger Dinner. This award recognizes the impact that a company or organization has made on the BGCB through its significant contributions. DFO Dina Snider was in attendance to accept the award, along with other CSC Leon Team Members.
- In partnership with Leon County and City of Tallahassee human services, CSC Leon participated in the Taste Buds Explorers event held on April 30 at Pineview Elementary School cafeteria. During this event, children and parents/caregivers learned how to prepare a healthy and nutritious meal, along with connecting with community and government resources to assist them.
- Dir. Green facilitated a training session with young adults formerly in the foster care system to assist them in navigating career and employment opportunities. The event, "Step Into Success," was hosted by the Florida Department of Children and Families, Circuit 2.
- Staff participated in the United Partners for Human Services (UPHS) 2024 Annual Conference on Thursday, May 8. Additionally, Dir. Green attended the Florida Institute for Child Welfare 2024 Symposium on May 9.

Kindergarten Readiness Roadmap for Leon County – On June 17, CSC Leon hosted the first of several meetings to create a Kindergarten Readiness Roadmap for Leon County (as presented to the Council at the April meeting). Participants included: Leon County Commission **Chair Carolyn Cummings**, City of Tallahassee **Mayor John Dailey**, Leon County Schools **Superintendent Rocky Hanna**, Early Learning Coalition of the Big Bend CEO **Liz Murphy**, United Way of the Big Bend President & CEO **Berneice Cox**, Community Foundation of North Florida President & CEO **Katrina Rolle**, Capital Area Healthy Start Coalition Executive Director **Chris Szorcsik**, and **Dr. Mimi Graham**, Director of the FSU Center for Prevention and Early Intervention Policy. The meeting was facilitated by Madeleine Thakur, President & CEO, and Varnessa McCray, Director of Community Engagement, both with The Children's Movement. This initial meeting brought together the major funders in our county with the objective of adopting a coordinated strategy to ensure we are maximizing available human, programmatic and financial resources to increase positive outcomes for our infants and toddlers, those yet to be born, AND their parents to help ensure they are socially, emotionally, mentally, and physically ready to start kindergarten.

Increasing kindergarten readiness rates is a goal for communities throughout our state. To this end, the Future Project embarked on a journey to create a roadmap to kindergarten readiness, which will serve as the basis for this initiative. Updates will be provided to the Council and community as this effort progresses.

Submitted by:

Cecka Rose Green, CPM
Executive Director