

Children's Services Council of Leon County (CSC Leon) Governing Council and Annual Meeting

Thursday, October 19, 2023, 4:00 p.m.

CSC Leon Office | 2002 Old St. Augustine Road, Bldg. A, Ste. 50, Tallahassee, FL 32301

Members of the public can view the meeting via live stream, when available, on this YouTube channel:

<https://www.youtube.com/channel/UCc74A9evhLxbHlrH63-clbQ>.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comment
- V. Consent Agenda
 - A. Minutes from the September meeting
 - B. Minutes from Truth in Millage Hearings 1 and 2
 - C. Financials for September 2023
 - D. Executive Director's Report
 - i. Family Day: Friday, November 24, 2023
 - ii. 9th Annual Summit on Children: Wednesday, November 29, 2023
 - iii. North Florida Worlds of Work (W.O.W.), Thursday, October 19 – 20, 2023
- VI. General Counsel's Update
 - A. Public Records Review
 - B. Sunshine Law Review
 - C. Parliamentary Procedures Review
 - D. Executive Director Evaluation Schedule (Handout)
- VII. Committee Assignments Review
- VIII. Strategic Planning Meeting Review
 - A. Discussion on Impact Area(s) of Focus
- IX. 2023 Summer (Bridge) Program Funding 2023
- X. 2024 Summer (Bridge) Program Funding Request for Applications (RFA)
 - A. Summer Enrichment RFA
 - i. Presentation of Scope of Work (SOW)
 - ii. Public Comment
 - iii. Consideration to Approve SOW/RFA
- XI. Emergency Funding Request – Children's Advocacy Center
 - A. Presentation of Request – Tiffany Martin, Executive Director, Children's Home Society of Florida – Tallahassee/Gainesville Area
 - B. Questions and Answers/Council Discussion
 - C. Public Comment
 - D. Consideration of Funding Request
- XII. Next Meeting Agenda
- XIII. Member Comments
- XIV. Adjourn

CHILDREN'S SERVICES COUNCIL OF LEON COUNTY
Governing Council Meeting
Thursday, September 14, 2023

MINUTES

Members Present:

- Dr. Zandra Glenn, Chair, Community Member
- Terrence Watts, Vice-Chair, DCF Appointee
- Paul Mitchell, Treasurer, Community Member
- Atty. Carolyn Cummings, Vice-Chair, Leon County Commission
- Darryl Jones, School Board Member, Leon County Schools
- Judge Anthony Miller, Second Judicial Circuit
- Mark O'Bryant, Community Member

Members Absent:

- Rocky Hanna, Superintendent, Leon County Schools

Staff Present:

- Cecka Rose Green, Executive Director
- Dina Snider, Director of Finance and Operations
- Stephanie Eller Vaughn, Program Accountability and Research Manager
- Prisha Malone, Program and Quality Assurance Specialist
- Jacinta Clay, Administrative Services Manager
- Chris Roe, General Counsel

Location:

Children's Services Council of Leon County
2002 Old St. Augustine Rd., Suite A-50, Tallahassee, FL 32301

I. CALL TO ORDER

Chair Glenn called the meeting to order at 4:03 p.m.

II. ROLL CALL

Six (6) council members were present, and a quorum was established.

III. APPROVAL OF AGENDA

Mr. Mitchell moved approval of the agenda; Ms. Cummings seconded. The agenda was approved unanimously.

IV. GENERAL PUBLIC COMMENT

- | | |
|-------------------------|------------------------|
| • Mr. John Conlin | • Mr. Warren Cave |
| • Ms. Emily Fritz | • Mr. Stanley Sims Sr. |
| • Ms. Dot Inman-Johnson | |

V. APPROVAL OF CONSENT AGENDA

Mr. Mitchell moved approval of the consent agenda; Ms. Cummings seconded. The Consent Agenda was approved unanimously.

VI. GENERAL COUNSEL UPDATE

Mr. Roe stated that at the next council meeting he will give a refresher on sunshine laws, ethics and parliamentary procedures. Resolutions will be presented at the next meeting to adopt the

FY 2023-24 millage rate and budget.

VII. Family Resource Center (FRC) Management Procurement

A. Revised FRC Management Invitation to Negotiate

Ms. Green and Ms. McPhail facilitated discussion on the revised ITN. There was no public comment. Changes included that the evaluation team would have at least a subject matter expert, and that Council Members wanting to serve would let staff know. Additionally, the bidder's conference will be mandatory for applicants and staff will reallocate points for a total max score of 100.

Mr. Mitchell moved approval; Mr. Jones seconded. The motion passed unanimously.

VIII. Small Investments for Program Success (SIPS)

Ms. Green and Ms. McPhail provided an overview of the SIPS funding eligible applicants and accompanying scoring sheet. Judge Miller moved approval of all highly recommended and recommended organizations for funding; Mr. Mitchell seconded.

Public comment was provided by:

- Mr. Stanley Sims, Sr.
- Ms. Emily Fritz
- Ms. Kelly Otte
- Ms. Christic Henry
- Ms. Trishay "Mama Yata" Young

The motion was approved unanimously.

IX. Preview of Summer Bridge 2024

Handouts provided; discussion will occur at October Council meeting.

X. Next Meeting Dates

- A. First TRIM Hearing – Thursday, September 14, 2023, at 6:05 p.m.
- B. Second TRIM Hearing – Thursday, September 28, 2023, at 5:15 p.m.
- C. Council Strategic Planning Meeting – Saturday September 30, at 9:00 a.m.
- D. Governing Council and Annual Meeting- Thursday, October 19, at 4:00 p.m.

XI. Member Comments

- Mr. Jones
- Mr. Mitchell

XII. Adjourn

Meeting adjourned at 5:55 p.m.

CHILDREN'S SERVICES COUNCIL OF LEON COUNTY
TRIM Hearing 1
September 14, 2023

MINUTES

Members Present:

- Dr. Zandra Glenn, Chair, Community Member
- Terrence Watts, Vice-Chair, DCF Appointee
- Paul Mitchell, Treasurer, Community Member
- Atty. Carolyn Cummings, Leon County Commissioner
- Darryl Jones, School Board Chair, Leon County Schools
- Mark O'Bryant, Community Member
- Judge Anthony Miller, Second Judicial Circuit

Members Absent:

- Rocky Hanna, Superintendent, Leon County Schools

Staff Present:

- Cecka Rose Green, Executive Director
- Dina Snider, Director of Finance and Operations
- Stephanie Eller Vaughn, Program Accountability and Research Manager
- Prisha Malone, Program and Quality Assurance Specialist
- Holly McPhail, Special Projects Manager
- Jacinta Clay, Administrative Services Manager
- Atty. Christopher Roe, General Counsel

Location:

Children's Services Council of Leon County
2002 Old St. Augustine Rd., Suite A-50, Tallahassee, FL 32301

I. CALL TO ORDER

Chair Glenn called the meeting to order at 6:08 p.m.

II. ROLL CALL

Seven council members were present, and a quorum was established.

III. APPROVAL OF AGENDA

Mr. O'Bryant moved to approve the agenda; Mr. Mitchell seconded. It was unanimously approved.

IV. TRIM OVERVIEW & PUBLIC READING

Chair Glenn read the Truth in Millage process to the body as below:

- a. Truth in Millage, or “TRIM”, engages taxpayers and the public in the process by which local taxing authorities determine the amount of ad valorem property taxes they are requesting to fund their next years’ budgets.
- b. As such, in accordance with Title 14, Chapter 200, Section 001, Subsection 4(a) and (b) of the Florida Statutes, which governs the TRIM process, today is the second of two public hearings for this Council to approve the millage rate to levy ad valorem taxes in Fiscal Year 2023-24.
- c. This TRIM Public Hearing is being held by the Children’s Services Council of Leon County, or CSC Leon—an independent special district established and governed by Section 125.901, Florida Statutes, and Leon County Ordinance 2018-3.
- d. The tentative millage rate CSC Leon is requesting is .3477 mill, which is 0.74% lower than the calculated roll-back rate of .3503 and will fund the budget for FY 2023-24.
- e. At today’s public hearing, CSC Leon intends to adopt the millage rate of .3477 mill and our corresponding tentative FY 2023-24 budget.

V. RESOLUTION 2023-05 to SET FY 2023-24 TENTATIVE MILLAGE RATE

Chair Glenn asked Mr. Roe to read Resolution 2023-05.

Public comment was provided by:

- Ms. Peggy Bowen
- Ms. Mona Hamilton
- Ms. Emily Fritz
- Mr. John Lester
- Mr. Carl Monson
- Ms. Pam Wessling
- Ms. Christic Henry
- Comm. Bill Proctor
- Mr. Neil Skene
- Mr. Stanley Sims, Sr.
- Mr. Greg James
- Mr. Khary Henry

Mr. Mitchell moved to approve Resolution 2023-05; a second was provided by Mr. Watts, and the motion passed with a 4-2 vote.

VI. RESOLUTION 2023-06 to SET FY 2023-24 TENTATIVE BUDGET

Chair Glenn asked Mr. Roe to read Resolution 2023-06. There was no public comment. Mr. Mitchell moved to approve Resolution 2023-06; a second was provided by Mr. Jones, and it was approved unanimously.

VII. MEMBER COMMENTS

Member comments provided by:

- Mr. O’Bryant
- Mr. Jones

VIII. ADJOURNMENT

Meeting was adjourned at 6:50 p.m.

CHILDREN'S SERVICES COUNCIL OF LEON COUNTY
FINAL TRIM Hearing
September 28, 2023

MINUTES

Members Present:

- Dr. Zandra Glenn, Chair, Community Member
- Terrence Watts, Vice-Chair, DCF Appointee
- Paul Mitchell, Treasurer, Community Member
- Atty. Carolyn Cummings, Leon County Commissioner
- Darryl Jones, School Board Chair, Leon County Schools
- Mark O'Bryant, Community Member
- Rocky Hanna, Superintendent, Leon County Schools

Members Absent:

- Judge Anthony Miller, Second Judicial Circuit

Staff Present:

- Cecka Rose Green, Executive Director
- Dina Snider, Director of Finance and Operations
- Stephanie Eller Vaughn, Program Accountability and Research Manager
- Prisha Malone, Program and Quality Assurance Specialist
- Holly McPhail, Special Projects Manager
- Marshall Waters, Community Relations Coordinator
- Jacinta Clay, Administrative Services Manager
- Atty. Christopher Roe, General Counsel

Location:

Children's Services Council of Leon County
2002 Old St. Augustine Rd., Suite A-50, Tallahassee, FL 32301

I. CALL TO ORDER

Chair Glenn called the meeting to order at 5:20 p.m.

II. ROLL CALL

Six council members were present, and a quorum was established.

III. APPROVAL OF AGENDA

Mr. Mitchell moved to approve the agenda; Mr. Jones seconded the motion. It was unanimously approved.

IV. TRIM OVERVIEW & PUBLIC READING

Chair Glenn read the Truth in Millage process to the body as below:

- a. Truth in Millage, or “TRIM”, engages taxpayers and the public in the process by which local taxing authorities determine the amount of ad valorem property taxes they are requesting to fund their next years’ budgets.
- b. As such, in accordance with Title 14, Chapter 200, Section 001, Subsection 4(a) and (b) of the Florida Statutes, which governs the TRIM process, today is the second of two public hearings for this Council to approve the millage rate to levy ad valorem taxes in Fiscal Year 2023-24.
- c. This TRIM Public Hearing is being held by the Children’s Services Council of Leon County, or CSC Leon—an independent special district established and governed by Section 125.901, Florida Statutes, and Leon County Ordinance 2018-3.
- d. The tentative millage rate CSC Leon is requesting is .3477 mill, which is 0.74% lower than the calculated roll-back rate of .3503 and will fund the budget for FY 2023-24.
- e. At today’s public hearing, CSC Leon intends to adopt our final millage rate of .3477 mill and our corresponding final FY 2023-24 budget.

V. RESOLUTION 2023-07 to SET FINAL MILLAGE RATE

Chair Glenn asked Mr. Roe to read Resolution 2023-07. There was no public comment. Mr. Mitchell moved to approve Resolution 2023-07; a second was provided by Mr. O’Bryant, and the motion passed with a 5-2 vote.

VI. RESOLUTION 2023-08 to SET FY 2023-24 FINAL BUDGET

Chair Glenn asked Mr. Roe to read Resolution 2023-06. There was no public comment. Mr. Jones moved to approve Resolution 2023-08; a second was provided by Mr. Mitchell, and it was approved unanimously.

VII. MEMBER COMMENTS

There were no member comments.

VIII. ADJOURNMENT

Meeting was adjourned at 5:27 p.m.

Children's Services Council of Leon County
Balance Sheet
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
Bill.com Money Out Clearing	-6.00
Money Market Account	9,094,902.59
Operating	27,015.54
Total Checking/Savings	9,121,912.13
Total Current Assets	9,121,912.13
Other Assets	
Security Deposits Asset	6,222.50
Total Other Assets	6,222.50
TOTAL ASSETS	9,128,134.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-6,572.50
Total Accounts Payable	-6,572.50
Other Current Liabilities	
Employee Paid Benefits Clearing	-2,517.74
Total Other Current Liabilities	-2,517.74
Total Current Liabilities	-9,090.24
Total Liabilities	-9,090.24
Equity	
Unrestricted Net Assets	4,609,783.47
Net Income	4,527,441.40
Total Equity	9,137,224.87
TOTAL LIABILITIES & EQUITY	9,128,134.63

Children's Services Council of Leon County
Income & Expense Budget vs. Actual
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Ad Valorem Proceeds	7,577,757.37	7,632,396.32	-54,638.95	99.3%
Interest	183,030.45	10,057.10	172,973.35	1,819.9%
Total Income	7,760,787.82	7,642,453.42	118,334.40	101.5%
Expense				
Compensation /Employee Benefits				
Employee Benefits (Other)	0.00	2,000.00	-2,000.00	0.0%
Health Insurance	87,740.42	120,500.00	-32,759.58	72.8%
Life Insurance	0.00	3,800.00	-3,800.00	0.0%
Payroll taxes	26,156.48	30,000.00	-3,843.52	87.2%
Retirement Contribution	62,526.98	88,000.00	-25,473.02	71.1%
Salaries	335,203.88	386,000.00	-50,796.12	86.8%
Total Compensation /Employee Benefits	511,627.76	630,300.00	-118,672.24	81.2%
Contractual Services				
Accounting Fees	14,962.50	30,000.00	-15,037.50	49.9%
Audio/Video	1,758.00	0.00	1,758.00	100.0%
External Audit Fee	29,500.00	30,000.00	-500.00	98.3%
General Counsel (1099-MISC)	75,206.31	75,000.00	206.31	100.3%
Grantwriting Services	0.00	50,000.00	-50,000.00	0.0%
Program Specialist & Admin.	65,000.00	60,000.00	5,000.00	108.3%
Total Contractual Services	186,426.81	245,000.00	-58,573.19	76.1%
Maintenance and repair	2,200.00			
Operations				
Ad Valorem Collection Fees	0.00	230,771.89	-230,771.89	0.0%
Awards & Recognition	164.90	500.00	-335.10	33.0%
Communications	5,665.91	5,200.00	465.91	109.0%
Community Awareness/Engagement	5,826.88	20,000.00	-14,173.12	29.1%
Dues & Subscription	10,481.10	15,000.00	-4,518.90	69.9%
Equipment	1,935.85	11,000.00	-9,064.15	17.6%
Furniture	87,928.87	85,000.00	2,928.87	103.4%
Insurance (Liab., D&O, WC)	15,863.55	17,500.00	-1,636.45	90.6%
IT Hardware	2,894.64	5,000.00	-2,105.36	57.9%
IT Services (Web & Email)	8,430.24	1,500.00	6,930.24	562.0%
Licenses & Fees	0.00	1,000.00	-1,000.00	0.0%
Misc expenses	5,327.93	5,000.00	327.93	106.6%
Occupancy (Rent, Util., Janito)	53,466.00	74,670.00	-21,204.00	71.6%
Office Supplies	3,241.08	5,200.00	-1,958.92	62.3%
Payroll processing / HR	10,576.49	10,000.00	576.49	105.8%
Postage and Courier	410.40	750.00	-339.60	54.7%
Printing and Copying	1,576.23	2,000.00	-423.77	78.8%
Program & Financial Software	86,500.03	150,000.00	-63,499.97	57.7%
Public Relations	2,150.00	50,000.00	-47,850.00	4.3%
Publication (Legal Adv)	3,194.96	5,000.00	-1,805.04	63.9%
Research	0.00	4,000.00	-4,000.00	0.0%
Software	1,803.38	3,000.00	-1,196.62	60.1%
Sponsorship	5,800.00	8,000.00	-2,200.00	72.5%
Travel and Meetings				
Conference, Convention, Meeting	5,534.44	12,000.00	-6,465.56	46.1%
Travel (mileage/tolls)	1,855.01	9,000.00	-7,144.99	20.6%
Travel and Meetings - Other	1,758.05			
Total Travel and Meetings	9,147.50	21,000.00	-11,852.50	43.6%
Total Operations	322,385.94	731,091.89	-408,705.95	44.1%
Program Investments				
Capacity Building	117,805.08	120,000.00	-2,194.92	98.2%
Family Supports	245,279.80			
Innovation Funding	0.00	1,400,000.00	-1,400,000.00	0.0%
Priority Funding	1,500.00	7,502,906.30	-7,501,406.30	0.0%
Summer Programmatic Funding	1,824,961.03	1,710,000.00	114,961.03	106.7%
Total Program Investments	2,189,545.91	10,732,906.30	-8,543,360.39	20.4%
Reserves/Community Grants	0.00	381,619.82	-381,619.82	0.0%
Security System	21,160.00	25,000.00	-3,840.00	84.6%
Total Expense	3,233,346.42	12,745,918.01	-9,512,571.59	25.4%
Net Ordinary Income	4,527,441.40	-5,103,464.59	9,630,905.99	-88.7%
Net Income	4,527,441.40	-5,103,464.59	9,630,905.99	-88.7%

Note: SIPS disbursements are not reflected in this statement.

Children's Services Council of Leon County
Income & Expense Report
October 2022 through September 2023

	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23
Ordinary Income/Expense					
Income					
Ad Valorem Proceeds	639.01	601,268.49	6,013,375.25	154,468.76	196,608.77
Interest	6,347.00	6,152.33	6,507.65	15,327.23	17,832.46
Total Income	6,986.01	607,420.82	6,019,882.90	169,795.99	214,441.23
Expense					
Compensation /Employee Benefits					
Health Insurance	3,318.51	3,318.51	3,300.81	3,318.51	8,051.68
Payroll taxes	1,454.52	2,060.98	2,865.53	2,648.75	2,083.70
Retirement Contribution	5,586.77	2,420.33	3,691.70	7,507.58	4,881.45
Salaries	19,230.76	24,769.22	37,153.83	25,140.11	25,153.84
Total Compensation /Employee Benefits	29,590.56	32,569.04	47,011.87	38,614.95	40,170.67
Contractual Services					
Accounting Fees	1,125.00	0.00	1,987.50	1,312.50	0.00
Audio/Video	0.00	0.00	0.00	0.00	0.00
External Audit Fee	0.00	0.00	0.00	0.00	0.00
General Counsel (1099-MISC)	11,266.00	9,449.00	18,015.25	0.00	0.00
Program Specialist & Admin.	5,000.00	5,000.00	10,000.00	5,000.00	0.00
Total Contractual Services	17,391.00	14,449.00	30,002.75	6,312.50	0.00
Maintenance and repair	0.00	0.00	0.00	0.00	0.00
Operations					
Awards & Recognition	0.00	0.00	0.00	0.00	0.00
Communications	0.00	0.00	0.00	0.00	1,504.96
Community Awareness/Engagement	0.00	0.00	0.00	0.00	0.00
Dues & Subscription	0.00	600.00	175.00	19.99	5,786.69
Equipment	0.00	0.00	0.00	988.10	0.00
Furniture	0.00	0.00	0.00	25,142.11	0.00
Insurance (Liab., D&O, WC)	0.00	0.00	14,494.00	0.00	1,169.55
IT Hardware	0.00	1,213.67	1,348.05	0.00	183.92
IT Services (Web & Email)	0.00	273.80	161.19	154.50	154.50
Misc expenses	405.03	0.00	0.00	366.26	1,282.47
Occupancy (Rent, Util., Janito)	0.00	0.00	0.00	6,470.67	6,222.50
Office Supplies	0.00	39.08	0.00	0.00	300.00
Payroll processing / HR	1,251.58	1,273.64	1,910.46	1,313.64	1,273.64
Postage and Courier	0.00	0.00	0.00	13.20	359.25
Printing and Copying	134.99	27.52	145.66	76.44	136.62
Program & Financial Software	0.00	0.00	0.00	26,500.03	0.00
Public Relations	0.00	0.00	0.00	450.00	0.00
Publication (Legal Adv)	0.00	10.64	0.00	1,580.24	1,569.78
Software	79.85	79.14	80.83	97.65	92.85
Sponsorship	0.00	0.00	0.00	500.00	0.00
Travel and Meetings					
Conference, Convention, Meeting	1,631.64	15.00	282.45	3,256.35	0.00
Travel (mileage/tolls)	820.32	-44.64	0.00	1,079.33	0.00
Travel and Meetings - Other	0.00	0.00	640.00	229.98	5.95
Total Travel and Meetings	2,451.96	-29.64	922.45	4,565.66	5.95
Total Operations	4,323.41	3,487.85	19,237.64	68,238.49	20,042.68
Program Investments					
Capacity Building	0.00	0.00	0.00	0.00	0.00
Family Supports	0.00	0.00	0.00	0.00	0.00
Priority Funding	0.00	0.00	0.00	0.00	0.00
Summer Programmatic Funding	0.00	0.00	0.00	0.00	0.00
Total Program Investments	0.00	0.00	0.00	0.00	0.00
Security System	0.00	0.00	0.00	21,160.00	0.00
Unclassified expenses	0.00	0.00	0.00	0.00	0.00
Total Expense	51,304.97	50,505.89	96,252.26	134,325.94	60,213.35
Net Ordinary Income	-44,318.96	556,914.93	5,923,630.64	35,470.05	154,227.88
Net Income	-44,318.96	556,914.93	5,923,630.64	35,470.05	154,227.88

	Mar 23	Apr 23	May 23	Jun 23	Jul 23
Ordinary Income/Expense					
Income					
Ad Valorem Proceeds	127,053.50	230,911.85	72,438.91	171,430.21	4,134.44
Interest	19,788.13	19,192.58	19,857.56	18,842.42	18,775.34
Total Income	146,841.63	250,104.43	92,296.47	190,272.63	22,909.78
Expense					
Compensation /Employee Benefits					
Health Insurance	7,996.28	7,996.28	7,996.28	7,950.88	7,996.28
Payroll taxes	1,935.41	1,910.72	1,667.34	2,838.87	2,355.84
Retirement Contribution	4,870.14	4,977.26	4,977.26	4,595.62	7,847.53
Salaries	25,688.89	25,442.30	25,442.30	38,163.45	29,673.06
Total Compensation /Employee Benefits	40,490.72	40,326.56	40,083.18	53,548.82	47,872.71
Contractual Services					
Accounting Fees	2,812.50	0.00	1,425.00	2,662.50	1,237.50
Audio/Video	0.00	0.00	0.00	469.00	410.00
External Audit Fee	0.00	0.00	0.00	29,500.00	0.00
General Counsel (1099-MISC)	19,975.31	0.00	3,894.00	3,586.25	2,320.75
Program Specialist & Admin.	10,000.00	0.00	5,000.00	5,000.00	5,000.00
Total Contractual Services	32,787.81	0.00	10,319.00	41,217.75	8,968.25
Maintenance and repair	2,200.00	0.00	0.00	0.00	0.00
Operations					
Awards & Recognition	0.00	0.00	89.95	0.00	0.00
Communications	1,884.20	279.06	282.99	366.88	436.29
Community Awareness/Engagement	3,883.60	1,943.28	0.00	0.00	0.00
Dues & Subscription	1,649.60	0.00	0.00	300.00	425.00
Equipment	947.75	0.00	0.00	0.00	0.00
Furniture	22,294.27	40,492.49	0.00	0.00	0.00
Insurance (Liab., D&O, WC)	0.00	0.00	200.00	0.00	0.00
IT Hardware	-31.00	0.00	0.00	0.00	0.00
IT Services (Web & Email)	523.86	524.46	533.69	1,407.31	532.31
Misc expenses	678.57	1,801.82	-37.51	756.29	0.00
Occupancy (Rent, Util., Janito)	1,571.83	6,952.50	7,313.50	6,222.50	6,222.50
Office Supplies	480.36	614.94	1,115.15	0.00	503.06
Payroll processing / HR	1,273.64	1,288.64	0.00	0.00	341.25
Postage and Courier	0.00	25.20	0.00	12.75	0.00
Printing and Copying	0.00	0.00	0.00	0.00	0.00
Program & Financial Software	0.00	0.00	0.00	30,000.00	0.00
Public Relations	1,700.00	0.00	0.00	0.00	0.00
Publication (Legal Adv)	23.24	0.00	0.00	11.06	0.00
Software	137.19	128.30	130.70	177.10	164.19
Sponsorship	0.00	0.00	0.00	5,000.00	300.00
Travel and Meetings					
Conference, Convention, Meeting	0.00	0.00	150.00	0.00	199.00
Travel (mileage/tolls)	0.00	19.40	-19.40	0.00	0.00
Travel and Meetings - Other	687.00	0.00	0.00	0.00	0.00
Total Travel and Meetings	687.00	19.40	130.60	0.00	199.00
Total Operations	37,704.11	54,070.09	9,759.07	44,253.89	9,123.60
Program Investments					
Capacity Building	17,500.00	17,500.00	0.00	18,556.57	0.00
Family Supports	0.00	0.00	0.00	0.00	0.00
Priority Funding	0.00	0.00	0.00	1,500.00	0.00
Summer Programmatic Funding	6,222.50	0.00	699,118.83	222,497.11	624,606.87
Total Program Investments	23,722.50	17,500.00	699,118.83	242,553.68	624,606.87
Security System	0.00	0.00	0.00	0.00	0.00
Unclassified expenses	273.72	-273.72	0.00	0.00	0.00
Total Expense	137,178.86	111,622.93	759,280.08	381,574.14	690,571.43
Net Ordinary Income	9,662.77	138,481.50	-666,983.61	-191,301.51	-667,661.65
Net Income	9,662.77	138,481.50	-666,983.61	-191,301.51	-667,661.65

	Aug 23	Sep 23	TOTAL
Ordinary Income/Expense			
Income			
Ad Valorem Proceeds	3,997.09	1,431.09	7,577,757.37
Interest	17,608.00	16,799.75	183,030.45
Total Income	21,605.09	18,230.84	7,760,787.82
Expense			
Compensation /Employee Benefits			
Health Insurance	7,996.28	18,500.12	87,740.42
Payroll taxes	2,118.60	2,216.22	26,156.48
Retirement Contribution	6,228.40	4,942.94	62,526.98
Salaries	29,673.06	29,673.06	335,203.88
Total Compensation /Employee Benefits	46,016.34	55,332.34	511,627.76
Contractual Services			
Accounting Fees	1,237.50	1,162.50	14,962.50
Audio/Video	469.00	410.00	1,758.00
External Audit Fee	0.00	0.00	29,500.00
General Counsel (1099-MISC)	5,957.25	742.50	75,206.31
Program Specialist & Admin.	10,000.00	5,000.00	65,000.00
Total Contractual Services	17,663.75	7,315.00	186,426.81
Maintenance and repair	0.00	0.00	2,200.00
Operations			
Awards & Recognition	74.95	0.00	164.90
Communications	455.64	455.89	5,665.91
Community Awareness/Engagement	0.00	0.00	5,826.88
Dues & Subscription	1,524.82	0.00	10,481.10
Equipment	0.00	0.00	1,935.85
Furniture	0.00	0.00	87,928.87
Insurance (Liab., D&O, WC)	0.00	0.00	15,863.55
IT Hardware	135.00	45.00	2,894.64
IT Services (Web & Email)	3,632.31	532.31	8,430.24
Misc expenses	75.00	0.00	5,327.93
Occupancy (Rent, Util., Janito)	6,267.50	6,222.50	53,466.00
Office Supplies	27.84	160.65	3,241.08
Payroll processing / HR	325.00	325.00	10,576.49
Postage and Courier	0.00	0.00	410.40
Printing and Copying	0.00	1,055.00	1,576.23
Program & Financial Software	0.00	30,000.00	86,500.03
Public Relations	0.00	0.00	2,150.00
Publication (Legal Adv)	0.00	0.00	3,194.96
Software	164.02	471.56	1,803.38
Sponsorship	0.00	0.00	5,800.00
Travel and Meetings			
Conference, Convention, Meeting	0.00	0.00	5,534.44
Travel (mileage/tolls)	0.00	0.00	1,855.01
Travel and Meetings - Other	195.12	0.00	1,758.05
Total Travel and Meetings	195.12	0.00	9,147.50
Total Operations	12,877.20	39,267.91	322,385.94
Program Investments			
Capacity Building	18,556.57	45,691.94	117,805.08
Family Supports	245,279.80	0.00	245,279.80
Priority Funding	0.00	0.00	1,500.00
Summer Programmatic Funding	189,905.93	82,609.79	1,824,961.03
Total Program Investments	453,742.30	128,301.73	2,189,545.91
Security System	0.00	0.00	21,160.00
Unclassified expenses	0.00	0.00	0.00
Total Expense	530,299.59	230,216.98	3,233,346.42
Net Ordinary Income	-508,694.50	-211,986.14	4,527,441.40
Net Income	-508,694.50	-211,986.14	4,527,441.40

Executive Director's Report
Governing Council Meeting | Thursday, October 12, 2023

CSC Leon Council Member Appointments/Vacancies – No updates from the Governor's Office; FACCT is working with the Appointment's Office to obtain a status for all CSCs awaiting appointments of new Council Members.

Community Outreach and Connections – During the months of July, August and September, CSC Leon connected with the following persons/entities:

- Ms. Green attended the following community events:
 - Advantage Conference, sponsored by the Capital City Chamber of Commerce (specific engagement in the youth and family services sessions).
 - Hunger Summit, sponsored by Second Harvest of the Big Bend.
- CSC Leon Staff participated in the first "Rebound & Recovery" Community Resource Committee Meeting; this committee serves as a community of practice for the program that was funded by CSC Leon and is being deployed in 61 pre-K and special needs classrooms in Leon County Schools. Meetings will be held once a quarter.

WFSU/PBS Kids Summer Challenge 2023: "Branching Out!" – CSC Leon partnered with WFSU for the Summer Challenge 2023. The initiative helps to connect families with resources to keep children engaged in learning activities during the summer months when knowledge they gained throughout the academic year can be lost. "Branching Out" focused on providing engaging information and activities about trees, reptiles, plants, bugs, and various careers related to the outdoors. The attached flyer provides information on the impact of the Challenge, including learning materials distribution, attendance at events/activities, partners/sponsors, and camp involvement.

World of Work (W.O.W.) – CSC Leon is a Silver Sponsor for North Florida Worlds of Work, to be held on Thursday, October 19 – 20; W.O.W. will be a fun, educational, hands-on opportunity for Leon County students to become familiar with a broad overview of career options. North Florida W.O.W. is a project of the Talent Development Council, a local collaborative of organizations focused on creating a more efficient workforce development ecosystem, developing a pipeline of highly skilled talent, and promoting access to training and employment opportunities.

3rd Annual Leon County Family Day – The 3rd Annual Leon County Family Day will be on Friday, November 24, 2023 (the day after Thanksgiving), from 10:00 a.m. – 2:00 p.m. at Railroad Square Art District. Focused on the "family," the event will provide a lively, engaging venue for engagement, resource connection and awareness, and materials distribution, in addition to family-friendly activities, food and fun. CSC Leon is a sponsor and community champion for this event and will engage in community outreach as a participant.

9th Annual Summit on Children – The 9th Annual Summit on Children will be held on Wednesday, November 29, returning to an in-person event. CSC Leon will provide an update and the featured speaker is Dr. Dipesh Navasaria, a pediatrician and professor at the University of Wisconsin's School of Medicine and Public Health. He is the current chair of the American Academy of Pediatrics (AAP) Council on Early Childhood; also, he is the founding medical director of Reach Out and Read Wisconsin. Admission is free; however, registration is required (see attached flyer).

Submitted by:
Cecka Rose Green, CPM
Executive Director



Summer Challenge 2023

Branchin' Out



THANKS TO YOUR SUPPORT, OUR SUMMER CHALLENGE HELPED US TO CONNECT WITH FAMILIES THROUGHOUT THIS SUMMER. WE LEARNED ABOUT TREES, REPTILES, PLANTS, BUGS, AND CAREERS RELATED TO THE OUTDOORS! WE ARE SO PROUD TO SHARE WITH YOU...



3,000

SUMMER CHALLENGE BAGS
GIVEN TO FAMILIES,
SCHOOLS, AND LIBRARIES

250

ADULTS AND KIDS ATTENDED OUR
SUMMER CHALLENGE KICK-OFF
EVENT

20+

WONDERFUL PARTNERS
AND SPONSORS



66

KIDS LEARNED WITH WFSU, ST MARKS
WILDLIFE REFUGE, AND IFAS/UF
EXTENSION OFFICE AT OUR LIBRARY
CAMPS

70

KIDS RECEIVED PRIZES FOR
COMPLETING THE SUMMER
CHALLENGE CHECKLIST



900+

Views on our Summer
Challenge Kick Off
Video

145,867

Impressions on 24/7
PBS Kids Livestream

1,368

Post Reach for
Summer Challenge



Join us at the 9th Annual Summit on Children

Powered by Whole Child Leon



Wednesday, November 29, 2023 from 8:30 AM to 12:00 PM



Participation is free, but registration is required. Please sign up today at www.wholechildleon.org.

Link to graphic above:

<https://drive.google.com/file/d/1UnSLHQpNNQkb19VC-nXMd3J7wLGlzry/view?usp=sharing>

Summit on Children Eventbrite link to register

<https://www.eventbrite.com/e/9th-annual-summit-on-children-the-power-of-prevention-tickets-723437138957>

Hashtags

#SOC #summitonchildren #children #wholechildleon

Facebook:

1. Go to create post.
2. Upload either photo above.
3. Get creative and post your own caption or use a sample hashtag.
4. You can also copy and paste one of the suggested captions below.

Instagram:

- Go to [+] in middle of app.
- “POST” should be highlighted white, pick whichever graphic above, then click next x2.
- You should be directed to write a caption, once you copy and paste a caption or create your own, **CLICK SHARE!**