



Children's Services Council
of Leon County

Statement of Work Update and Discussion Points

Priority: Stable and Nurturing Families and Communities

Category: Family Support Services

Statement of Work (SOW) Update

CSC Leon staff will present Statements of Work (SOWs) for Family Resource Centers (FRCs), Parent Education/Family Strengthening Programs, and Mentoring Programs the next Council meeting on Thursday, March 23, 2023.

- The procurement to select a provider for the FRCs will be released as an Invitation to Negotiate (ITN), with the successful provider being offered a three-year contract that includes an option to renew.
- The Parent Education/Family Strengthening Programs procurement process will be released as a Request for Proposals (RFP). Successful providers will be offered a two-year contract, with an option to renew.
- The Mentoring Programs procurement process will be released as an RFA. Successful providers will be offered a one-year contract, with an option to renew for an additional year.

All renewals will be at the discretion of the Council.

Regarding the strategies of Behavioral/Mental Health and Childcare, Non-traditional, staff will convene sessions with recognized community leaders, partners and providers in these spaces, in addition to continuing conversations with city and county human services staff to discuss the availability of services, challenges with capacity and service provision, and possible innovative strategies to determine the type of programming best suited to address the need, and discuss collaboration regarding funding. The SOWs for these two strategies will be presented at a subsequent Program Services Committee Meeting, most likely in late spring, early summer.

Discussion Points

As staff works to finalize the SOWs for Family Resource Centers (FRCs), Parent Education/Family Strengthening Programs, and Mentoring Programs, input from Program Service Committee Members in the following areas will be very helpful:

1. Scoring criteria for applications.
 - For previous program procurements, the following scoring scale was used—
 - 20 points for Experience, Qualifications and References
 - 50 points for Proposal Design
 - 30 points for Budget
 - Any feedback and/or recommendations from the Committee regarding the points for each section of the scoring? Would this scale apply to all three strategies?
2. Minimum eligibility requirements.
 - As it pertains to FRCs, for “required experience managing centers” – how many years of experience should be required, if any? Should there be a minimum number of centers previously managed by the respondent?
 - As it pertains to all strategies, should respondents have prior experience providing direct services in Leon County?
3. Universal vs. Targeted provision of services.
 - Thoughts on requiring that CSC Leon-funded programs prioritize a minimum percentage of available slots for families residing in targeted zip codes.
4. As it pertains to Parent Education/Family Strengthening Programs, staff is proposing the following funding allocation breakdown:
 - Seventy percent (70%) of available funding would be awarded to programs providing evidence based/research-based parent education programming, leaving 30% of available funding awarded to family strengthening programs providing emerging practice programming.