

**CHILDREN'S SERVICES COUNCIL OF LEON COUNTY**  
**Governing Council Meeting**  
**October 20, 2022**

**MINUTES**

**Members Present:**

- Dr. Zandra Glenn, Chair, Community Member;
- Terrence Watts, Vice-Chair, DCF Appointee;
- Paul Mitchell, Treasurer, Community Member;
- Carmen Conner, Community Member;
- Atty. Carolyn Cummings, Leon County Commissioner;
- Liza McFadden, Community Member; and
- Judge Anthony Miller, Second Judicial Circuit.

**Members Absent:**

- Rocky Hanna, Superintendent, Leon County Schools;
- Darryl Jones, School Board Chair, Leon County Schools; and
- Mark O'Bryant, Community Member.

**Staff Present:**

- Cecka Rose Green, Executive Director;
- Dina Snider, Director of Finance and Operations;
- Jacinta Clay, Administrative Services Manager;
- Holly McPhail, Special Projects Manager;
- Christopher Roe, General Counsel; and
- Fred Springer, General Counsel.

**Location:**

The Children's Forum  
1211 Governor's Square Blvd., Suite 200, Tallahassee, FL 32301

**I. CALL TO ORDER**

Chair Glenn called the meeting to order at 4:04 p.m., noting that the meeting would serve as the annual meeting for the Council. Staff distributed an annual record of Council Member attendance.

**II. ROLL CALL**

Seven (7) council members were present, and quorum was established.

**III. APPROVAL OF AGENDA**

Mr. Mitchell moved approval of the agenda; Mr. Watts provided a second. Agenda was unanimously approved.

**IV. GENERAL PUBLIC COMMENT**

Mr. Jack Levine provided public comment.

**V. APPROVAL OF CONSENT AGENDA**

Mr. Mitchell moved approval of the consent agenda; Ms. Cummings provided a second. Consent agenda was unanimously approved.

**VI. SUMMER FUNDING PRESENTATION**

Ms. Green provided a brief review of the Summer 2022 Investment Funding impact, noting that the summer funds served 310.25% of the projected families. The report is available to review online.

Ms. Green introduced Stephanie Eller Vaughn, the incoming Program Accountability and Research Manager (PARM). She will start on Monday, October 31.

**VII. GENERAL COUNSEL UPDATE**

No updates were provided.

**VIII. COMMITTEES & REPORTS**

**A. Executive Committee**

Chair Glenn provided an update on the Executive Director's annual evaluation process that will conclude on November 3.

**B. Nominating Committee**

Chair Glenn presented Resolution 2022-10 designating officers for the Governing Council. Ms. Cummings moved to approve the resolution as presented; Judge Miller provided a second. The motion was unanimously approved with no public comment.

**C. Investment Workgroup**

Ms. McFadden provided an update on the workgroup's progress. The workgroup will meet again prior to the next Governing Council meeting.

**D. Finance and Budget Committee**

Mr. Mitchell presented the draft RFP for Financial Audit Services; discussion followed the presentation. No action was required by the Council and the final RFP will be presented for approval at the November Council meeting.

**E. Program Services Committee**

Ms. Green presented the committee's report, noting the future development of a "community investment (grants)" policy. Ms. McFadden moved to approve the Capacity Building ITN as presented. Ms. Conner seconded. The motion was unanimously approved with no public comment.

**F. Draft Strategic Framework 2022-2025**

Ms. Green reviewed the process for the development of the draft Strategic Framework to guide the process for community investments. Several Council Members raised questions and requested additional information and time to review the document. Staff was asked to develop a "feedback form" for Council Members to submit specific questions or comments about the framework. The Council decide to continue the discussion during the next Council meeting.

**IX. Next Meeting Dates**

Ms. Clay provided a list of upcoming meeting dates as an attachment that aligns with the online meeting calendar available on the CSC Leon website.

**XIV. NEXT MEETING AGENDA REVIEW**

- Continued discussion of the draft Strategic Framework;
- Presentation of Council Member Disclosure Form;
- Consideration to approve Integrated Information Management Solution Award Recommendation;
- Consideration to approve RFP for Financial Auditing Services; and
- Review of the Draft Investment and Reserve Policies.

**XV. MEMBER COMMENTS**

Judge Miller provided brief remarks on how much he enjoyed the summer funding presentation, followed by Ms. Cummings commenting on the Council's good decision to provide summer funding.

**XVI. ADJOURNMENT**

Meeting was adjourned at 5:56 p.m.