

**Children’s Services Council of Leon County (CSC Leon)**  
Governing Council Meeting

Thursday, July 21, 2022, 1:00 p.m.  
City of Tallahassee | Tallahassee Room  
300 S. Adams Street, Tallahassee, FL 32301

*Members of the public can view the meeting via live stream on this YouTube channel:*  
<https://www.youtube.com/channel/UCc74A9evhLxbHlrH63-clbQ>.

**AGENDA**

- I. Call to Order
- II. Installation of New Council Member Judge Anthony Miller
  - A. Judge Kevin Carroll to administer the Oath of Service
- III. Roll Call
- IV. Approval of Agenda
- V. General Public Comment
- VI. Approval of Consent Agenda Items
  - A. Minutes from the June 2022 meeting (pgs. 3-5)
  - B. Financial Report from June 2022 (pgs. 7-10)
  - C. Executive Director’s Report (pg. 11)
- VII. General Counsel Update
- VIII. Committees & Reports
  - A. Finance and Budget Committee (pgs. 13-20)
    - i. Recommendation of FY 2022-23 Proposed Millage Rate
    - ii. Public Comment
    - iii. Consideration to Approve Proposed Millage Rate
    - iv. Recommendation of FY 2022-23 Proposed Budget
    - v. Public Comment
    - vi. Consideration to Approve Proposed Budget
- IX. Next Meeting Dates
- X. Next Meeting Agenda
- XI. Member Comments
- XII. Adjourn



**CHILDREN'S SERVICES COUNCIL OF LEON COUNTY**  
**Governing Council Meeting**  
**June 16,2022**

**MINUTES**

**Members Present:**

- Honorable Jonathan Sjostrom, Chief Judge, Chair;
- Dr. Zandra Glenn, Vice Chair, Community Member;
- Paul Mitchell, Treasurer, Community Member;
- Atty. Carolyn Cummings, Leon County Commissioner;
- Rocky Hanna, Superintendent, Leon County Schools;
- Terrence Watts, DCF Appointee;
- Carmen Conner, Community Member;
- Darryl Jones, School Board Chair, Leon County Schools; and
- Liza McFadden, Community Member.

**Members Absent:**

- Mark O'Bryant, Community Member

**Staff Present:**

- Cecka Rose Green, Executive Director;
- Holly McPhail, Special Projects Manager;
- Jacinta Clay, Administrative Services Manager; and
- Christopher Roe, General Counsel.

**Location:**

Leon County Commission Chamber, 5<sup>th</sup> Floor  
301 South Monroe Street, Tallahassee, FL 32301

**I. CALL TO ORDER**

Chair Sjostrom called the meeting to order at 3:22 p.m.

**II. ROLL CALL**

Nine council members were present, and a quorum was established.

**III. APPROVAL OF MINUTES**

Ms. Cummings moved to approve the agenda; Mr. Mitchell seconded the motion. It was unanimously approved.

**IV. GENERAL PUBLIC COMMENT**

Public Comments were given by: Sandra Neidert, Emily Fritz, Peggy Bowen, Mona Hamilton, Sharon Mears, Neil Skene, Whitfield Leland and Rita Brown.

**V. APPROVAL OF CONSENT AGENDA**

Mr. Jones approved the consent agenda; Mr. Mitchell seconded the motion. It was unanimously passed.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Ms. Green provided the council with a summary of the Summer 2022 Funding Investments. Approximately \$1.6 million dollars were dispersed to serve 13,000 children, youth, and families during the summer.

An update was given on the Breaking Bread series in partnership with Leon County and Second Harvest to address food insecurity in 10 high-risk communities within Leon County. Ms. Green also indicated being in the final selection process of hiring a Director of Finance and Operations.

**VII. GENERAL COUNSEL UPDATE**

Mr. Roe reminded the Council of the Financial Disclosure form and that each of them should have received and are due by July 1, 2022.

**VIII. Committees & Reports**

**A. Program Services Committee Report**

Dr. Glenn asked Ms. McPhail to present the summary from the Needs Assessment Workshop held prior to the Council meeting.

The program services committee asked for staff to provide a strategic planning session in conjunction with the next full Governing Council meeting to be held on Thursday, July 21. The session will focus on setting priority funding for the next fiscal year.

**B. Finance and Budget Committee Report**

Mr. Mitchell presented the range of millage options that include: .375 (current rate with increased funding); .343 (lower rate with same funding as current fiscal year); .4375 (midway between current millage and top allowable rate with increased funding); and .5 (top allowable rate with increased funding). Mr. Mitchell took a poll of the Council to gauge their preference; will take .375 and .343 back to the next Finance and Budget Committee for consideration and draft budget completion.

Additionally, Mr. Mitchell reminded the Council about the TRIM hearing schedule.

**C. Nominating Committee Report**

Judge Sjostrom presented the Nominating Committee report with the following Council Members selected to fill the vacancies resulting from his resignation, effective July 1. They were: Chair – Dr. Zandra Glenn; Vice Chair – Terrence Watts; and Treasurer – Paul Mitchell. The nominations were moved, seconded and approved unanimously by consensus.

**IX. Next Meeting Dates**

Judge Sjostrom reminded Council Members of next meetings, including Finance and Budget on June 30 and Governing Council/Strategic Planning on July 21.

**XIV. NEXT MEETING AGENDA REVIEW**

Next meeting agenda will include voting on proposed millage rate and accompanying budget.

**XV. MEMBER COMMENTS**

Member comments included

**XVI. ADJOURNMENT**

Meeting was adjourned at 4:45 p.m.

DRAFT



**Children's Services Council of Leon County**  
**Balance Sheet**  
As of June 30, 2022

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|                                       | <u>Jun 30, 22</u>                 |
|---------------------------------------|-----------------------------------|
| <b>ASSETS</b>                         |                                   |
| <b>Current Assets</b>                 |                                   |
| <b>Checking/Savings</b>               |                                   |
| Money Market Account                  | 4,255,358.47                      |
| Operating                             | 560,695.71                        |
| <b>Total Checking/Savings</b>         | <u>4,816,054.18</u>               |
| <b>Total Current Assets</b>           | 4,816,054.18                      |
| <b>Other Assets</b>                   |                                   |
| Security Deposits Asset               | 6,222.50                          |
| <b>Total Other Assets</b>             | <u>6,222.50</u>                   |
| <b>TOTAL ASSETS</b>                   | <b><u><u>4,822,276.68</u></u></b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                                   |
| <b>Equity</b>                         |                                   |
| Unrestricted Net Assets               | 11,545.00                         |
| Net Income                            | 4,810,731.68                      |
| <b>Total Equity</b>                   | <u>4,822,276.68</u>               |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u><u>4,822,276.68</u></u></b> |

**Children's Services Council of Leon County**  
**Income & Expense Budget vs. Actual**  
**October 2021 through June 2022**

|  | Oct '21 - Jun 22 | Budget       | \$ Over Budget | % of Budget |
|--|------------------|--------------|----------------|-------------|
| <b>Ordinary Income/Expense</b>           |                  |              |                |             |
| <b>Income</b>                            |                  |              |                |             |
| <b>Ad Valorem Proceeds</b>               | 6,920,632.11     | 6,400,000.00 | 520,632.11     | 108.1%      |
| <b>Interest</b>                          | 9,668.83         | 5,000.00     | 4,668.83       | 193.4%      |
| <b>Loan Proceeds (Leon County)</b>       | 90,000.00        |              |                |             |
| <b>Total Income</b>                      | 7,020,300.94     | 6,405,000.00 | 615,300.94     | 109.6%      |
| <b>Expense</b>                           |                  |              |                |             |
| <b>Compensation &amp; Benefits</b>       |                  |              |                |             |
| <b>Employee Benefits</b>                 |                  |              |                |             |
| <b>Dental &amp; Vision Insurance</b>     | 90.10            |              |                |             |
| <b>Health Insurance</b>                  | 17,870.63        | 40,000.00    | -22,129.37     | 44.7%       |
| <b>Life Insurance</b>                    | 0.00             | 500.00       | -500.00        | 0.0%        |
| <b>Retirement Contribution</b>           | 11,496.19        | 35,000.00    | -23,503.81     | 32.8%       |
| <b>Total Employee Benefits</b>           | 29,456.92        | 75,500.00    | -46,043.08     | 39.0%       |
| <b>Salaries</b>                          | 78,173.02        | 160,000.00   | -81,826.98     | 48.9%       |
| <b>Total Compensation &amp; Benefits</b> | 107,629.94       | 235,500.00   | -127,870.06    | 45.7%       |
| <b>Contract Services</b>                 |                  |              |                |             |
| <b>Accounting Fees</b>                   | 8,526.48         | 18,000.00    | -9,473.52      | 47.4%       |
| <b>Audio/Video</b>                       | 3,275.00         | 6,750.00     | -3,475.00      | 48.5%       |
| <b>General Counsel (1099-MISC)</b>       | 42,205.91        | 80,000.00    | -37,794.09     | 52.8%       |
| <b>Grantwriter</b>                       | 0.00             | 50,000.00    | -50,000.00     | 0.0%        |
| <b>Interim Administrator</b>             | 66,666.64        | 66,666.64    | 0.00           | 100.0%      |
| <b>Program Specialist &amp; Admin.</b>   | 45,000.00        | 60,000.00    | -15,000.00     | 75.0%       |
| <b>Total Contract Services</b>           | 165,674.03       | 281,416.64   | -115,742.61    | 58.9%       |
| <b>Employment Search Fees</b>            | 6,461.87         | 2,400.00     | 4,061.87       | 269.2%      |
| <b>Equipment</b>                         | 2,559.55         | 5,000.00     | -2,440.45      | 51.2%       |
| <b>Insurance</b>                         |                  |              |                |             |
| <b>Liability - D and O</b>               | 8,437.83         | 0.00         | 8,437.83       | 100.0%      |
| <b>Workers Comp</b>                      | 2,408.00         |              |                |             |
| <b>Insurance - Other</b>                 | 0.00             | 9,000.00     | -9,000.00      | 0.0%        |
| <b>Total Insurance</b>                   | 10,845.83        | 9,000.00     | 1,845.83       | 120.5%      |
| <b>Interest expense</b>                  | 337.50           | 337.50       | 0.00           | 100.0%      |
| <b>Loan Repayment (Leon County)</b>      | 150,000.00       | 150,000.00   | 0.00           | 100.0%      |
| <b>Miscellaneous expenses</b>            |                  |              |                |             |
| <b>Awards &amp; Recognition</b>          | 170.97           | 400.00       | -229.03        | 42.7%       |
| <b>Capacity Bldg &amp; Tech Training</b> | 0.00             | 5,000.00     | -5,000.00      | 0.0%        |
| <b>Communications</b>                    | 0.00             | 4,500.00     | -4,500.00      | 0.0%        |
| <b>Community Awareness/Engagement</b>    | 0.00             | 1,000.00     | -1,000.00      | 0.0%        |
| <b>Dues &amp; Subscription</b>           | 950.00           | 7,000.00     | -6,050.00      | 13.6%       |
| <b>Furniture</b>                         | 0.00             | 40,000.00    | -40,000.00     | 0.0%        |
| <b>IT Hardware</b>                       | 342.93           | 2,000.00     | -1,657.07      | 17.1%       |
| <b>Licenses &amp; Fees</b>               | 175.00           | 400.00       | -225.00        | 43.8%       |
| <b>Misc expenses</b>                     | 0.00             | 4,000.00     | -4,000.00      | 0.0%        |
| <b>Occupancy (Rent)</b>                  | 0.00             | 27,000.00    | -27,000.00     | 0.0%        |
| <b>Office Supplies</b>                   | 211.70           | 3,000.00     | -2,788.30      | 7.1%        |
| <b>Payroll processing</b>                | 4,578.64         | 4,000.00     | 578.64         | 114.5%      |
| <b>Postage and Courier</b>               | 161.00           | 500.00       | -339.00        | 32.2%       |
| <b>Printing and Copying</b>              | 619.03           | 1,000.00     | -380.97        | 61.9%       |
| <b>Publication (Legal Adv)</b>           | 1,725.06         | 7,500.00     | -5,774.94      | 23.0%       |
| <b>Research</b>                          | 0.00             | 2,640.00     | -2,640.00      | 0.0%        |
| <b>Software</b>                          | 1,446.50         | 2,000.00     | -553.50        | 72.3%       |
| <b>Sponsorship</b>                       | 500.00           | 1,500.00     | -1,000.00      | 33.3%       |
| <b>Travel and Meetings</b>               |                  |              |                |             |
| <b>Conference, Convention, Meeting</b>   | 3,772.42         | 7,000.00     | -3,227.58      | 53.9%       |
| <b>Travel</b>                            | 144.84           | 5,000.00     | -4,855.16      | 2.9%        |
| <b>Travel and Meetings - Other</b>       | 138.07           | 0.00         | 138.07         | 100.0%      |
| <b>Total Travel and Meetings</b>         | 4,055.33         | 12,000.00    | -7,944.67      | 33.8%       |



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|   | <b>Oct '21 - Jun 22</b> | <b>Budget</b> | <b>\$ Over Budget</b> | <b>% of Budget</b> |
|---|-------------------------|---------------|-----------------------|--------------------|
| <b>Workers Comp</b>                     | 1,600.00                |               |                       |                    |
| <b>Total Miscellaneous expenses</b>     | 16,536.16               | 125,440.00    | -108,903.84           | 13.2%              |
| <b>Needs Assessment</b>                 | 177,664.80              | 310,000.00    | -132,335.20           | 57.3%              |
| <b>Payroll taxes</b>                    | 6,377.89                | 12,750.00     | -6,372.11             | 50.0%              |
| <b>Program &amp; Financial Software</b> | 0.00                    | 150,000.00    | -150,000.00           | 0.0%               |
| <b>Reserves/Community Grants</b>        | 0.00                    | 5,123,155.86  | -5,123,155.86         | 0.0%               |
| <b>Summer '22 Programmatic Funding</b>  | 1,565,481.69            |               |                       |                    |
| <b>Total Expense</b>                    | 2,209,569.26            | 6,405,000.00  | -4,195,430.74         | 34.5%              |
| <b>Net Ordinary Income</b>              | 4,810,731.68            | 0.00          | 4,810,731.68          | 100.0%             |
| <b>Net Income</b>                       | <b>4,810,731.68</b>     | <b>0.00</b>   | <b>4,810,731.68</b>   | <b>100.0%</b>      |

Children's Services Council of Leon County

Income & Expense Report

October 2021 through June 2022

|  | Oct 21         | Nov 21              | Dec 21              | Jan 22            | Feb 22            | Mar 22            | Apr 22            | May 22            | Jun 22               | TOTAL               |
|--|----------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------------|
| <b>Ordinary Income/Expense</b>           |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| <b>Income</b>                            |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Ad Valorem Proceeds                      | 0.00           | 1,743,318.68        | 4,293,764.20        | 164,024.76        | 164,290.38        | 113,804.70        | 224,646.99        | 65,882.03         | 150,900.37           | 6,920,632.11        |
| Interest                                 | 0.46           | 20.18               | 145.25              | 878.35            | 1,577.46          | 1,750.23          | 1,697.14          | 1,758.19          | 1,841.57             | 9,668.83            |
| Loan Proceeds (Leon County)              | 0.00           | 90,000.00           | 0.00                | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 0.00                 | 90,000.00           |
| <b>Total Income</b>                      | <b>0.46</b>    | <b>1,833,338.86</b> | <b>4,293,909.45</b> | <b>164,903.11</b> | <b>165,867.84</b> | <b>115,554.93</b> | <b>226,344.13</b> | <b>67,640.22</b>  | <b>152,741.94</b>    | <b>7,020,300.94</b> |
| <b>Expense</b>                           |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| <b>Compensation &amp; Benefits</b>       |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| <b>Employee Benefits</b>                 |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Dental & Vision Insurance                | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 101.94            | 56.56             | 11.18             | -79.58               | 90.10               |
| Health Insurance                         | 0.00           | 0.00                | 0.00                | 630.19            | 3,984.10          | 3,318.51          | 3,318.51          | 3,318.51          | 3,300.81             | 17,870.63           |
| Retirement Contribution                  | 0.00           | 0.00                | 0.00                | 0.00              | 1,275.69          | 1,253.71          | 3,052.39          | 3,052.39          | 2,862.01             | 11,496.19           |
| <b>Total Employee Benefits</b>           | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>630.19</b>     | <b>5,259.79</b>   | <b>4,674.16</b>   | <b>6,427.46</b>   | <b>6,382.08</b>   | <b>6,083.24</b>      | <b>29,456.92</b>    |
| <b>Salaries</b>                          | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>9,230.76</b>   | <b>11,826.91</b>  | <b>12,692.30</b>  | <b>12,692.30</b>  | <b>12,692.30</b>  | <b>19,038.45</b>     | <b>78,173.02</b>    |
| <b>Total Compensation &amp; Benefits</b> | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>9,860.95</b>   | <b>17,086.70</b>  | <b>17,366.46</b>  | <b>19,119.76</b>  | <b>19,074.38</b>  | <b>25,121.69</b>     | <b>107,629.94</b>   |
| <b>Contract Services</b>                 |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Accounting Fees                          | 0.00           | 1,775.00            | 1,050.00            | 1,250.00          | 1,188.98          | 675.00            | 1,875.00          | 712.50            | 0.00                 | 8,526.48            |
| Audio/Video                              | 750.00         | 0.00                | 750.00              | 275.00            | 1,500.00          | 0.00              | 0.00              | 0.00              | 0.00                 | 3,275.00            |
| General Counsel (1099-MISC)              | 0.00           | 7,319.06            | 12,229.75           | 7,957.75          | 3,937.00          | 0.00              | 0.00              | 10,762.35         | 0.00                 | 42,205.91           |
| Interim Administrator                    | 0.00           | 41,666.65           | 16,666.66           | 0.00              | 8,333.33          | 0.00              | 0.00              | 0.00              | 0.00                 | 66,666.64           |
| Program Specialist & Admin.              | 0.00           | 15,000.00           | 5,000.00            | 5,000.00          | 5,000.00          | 0.00              | 10,000.00         | 5,000.00          | 0.00                 | 45,000.00           |
| <b>Total Contract Services</b>           | <b>750.00</b>  | <b>65,760.71</b>    | <b>35,696.41</b>    | <b>14,482.75</b>  | <b>19,959.31</b>  | <b>675.00</b>     | <b>11,875.00</b>  | <b>16,474.85</b>  | <b>0.00</b>          | <b>165,674.03</b>   |
| <b>Employment Search Fees</b>            | <b>0.00</b>    | <b>1,421.86</b>     | <b>5,031.47</b>     | <b>0.00</b>       | <b>8.54</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>          | <b>6,461.87</b>     |
| <b>Equipment</b>                         | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>       | <b>2,559.55</b>   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>          | <b>2,559.55</b>     |
| <b>Insurance</b>                         |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Liability - D and O                      | 0.00           | 0.00                | 970.83              | 928.00            | 0.00              | 6,539.00          | 0.00              | 0.00              | 0.00                 | 8,437.83            |
| Workers Comp                             | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 1,204.00          | 0.00              | 1,204.00          | 0.00                 | 2,408.00            |
| <b>Total Insurance</b>                   | <b>0.00</b>    | <b>0.00</b>         | <b>970.83</b>       | <b>928.00</b>     | <b>0.00</b>       | <b>7,743.00</b>   | <b>0.00</b>       | <b>1,204.00</b>   | <b>0.00</b>          | <b>10,845.83</b>    |
| <b>Interest expense</b>                  | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>337.50</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>          | <b>337.50</b>       |
| <b>Loan Repayment (Leon County)</b>      | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>150,000.00</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>          | <b>150,000.00</b>   |
| <b>Miscellaneous expenses</b>            |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Awards & Recognition                     | 0.00           | 44.02               | 0.00                | 126.95            | 0.00              | 0.00              | 0.00              | 0.00              | 0.00                 | 170.97              |
| Dues & Subscription                      | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 950.00            | 0.00              | 0.00                 | 950.00              |
| IT Hardware                              | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 342.93            | 0.00              | 0.00                 | 342.93              |
| Licenses & Fees                          | 0.00           | 175.00              | 0.00                | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 0.00                 | 175.00              |
| Office Supplies                          | 0.00           | 0.00                | 36.85               | 0.00              | 0.00              | 174.85            | 0.00              | 0.00              | 0.00                 | 211.70              |
| Payroll processing                       | 0.00           | 0.00                | 0.00                | 143.15            | 127.25            | 124.20            | 626.67            | 1,470.49          | 2,086.88             | 4,578.64            |
| Postage and Courier                      | 0.00           | 0.00                | 0.00                | 161.00            | 0.00              | 0.00              | 0.00              | 0.00              | 0.00                 | 161.00              |
| Printing and Copying                     | 0.00           | 0.00                | 0.00                | 17.63             | 0.00              | 155.60            | 0.00              | 445.80            | 0.00                 | 619.03              |
| Publication (Legal Adv)                  | 0.00           | 0.00                | 0.00                | 1,716.52          | 0.00              | 8.54              | 0.00              | 0.00              | 0.00                 | 1,725.06            |
| Software                                 | 83.72          | 80.34               | 85.90               | 205.97            | 213.30            | 230.55            | 94.63             | 343.52            | 108.57               | 1,446.50            |
| Sponsorship                              | 0.00           | 0.00                | 0.00                | 0.00              | 500.00            | 0.00              | 0.00              | 0.00              | 0.00                 | 500.00              |
| <b>Travel and Meetings</b>               |                |                     |                     |                   |                   |                   |                   |                   |                      |                     |
| Conference, Convention, Meeting          | 0.00           | 149.84              | 0.00                | 0.00              | 0.00              | 1,578.00          | 1,645.00          | 399.58            | 0.00                 | 3,772.42            |
| Travel                                   | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 144.84            | 0.00              | 0.00              | 0.00                 | 144.84              |
| Travel and Meetings - Other              | 0.00           | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 138.07            | 0.00              | 0.00                 | 138.07              |
| <b>Total Travel and Meetings</b>         | <b>0.00</b>    | <b>149.84</b>       | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>       | <b>1,722.84</b>   | <b>1,783.07</b>   | <b>399.58</b>     | <b>0.00</b>          | <b>4,055.33</b>     |
| <b>Workers Comp</b>                      | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>       | <b>1,600.00</b>   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>          | <b>1,600.00</b>     |
| <b>Total Miscellaneous expenses</b>      | <b>83.72</b>   | <b>449.20</b>       | <b>122.75</b>       | <b>2,371.22</b>   | <b>2,440.55</b>   | <b>2,416.58</b>   | <b>3,797.30</b>   | <b>2,659.39</b>   | <b>2,195.45</b>      | <b>16,536.16</b>    |
| <b>Needs Assessment</b>                  | <b>0.00</b>    | <b>0.00</b>         | <b>27,977.30</b>    | <b>0.00</b>       | <b>0.00</b>       | <b>55,954.60</b>  | <b>27,977.30</b>  | <b>65,755.60</b>  | <b>0.00</b>          | <b>177,664.80</b>   |
| <b>Payroll taxes</b>                     | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>1,399.09</b>   | <b>528.47</b>     | <b>1,074.60</b>   | <b>989.88</b>     | <b>954.34</b>     | <b>1,431.51</b>      | <b>6,377.89</b>     |
| <b>Summer '22 Programmatic Funding</b>   | <b>0.00</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>1,565,481.69</b>  | <b>1,565,481.69</b> |
| <b>Total Expense</b>                     | <b>833.72</b>  | <b>67,631.77</b>    | <b>69,798.76</b>    | <b>179,379.51</b> | <b>42,583.12</b>  | <b>85,230.24</b>  | <b>63,759.24</b>  | <b>106,122.56</b> | <b>1,594,230.34</b>  | <b>2,209,569.26</b> |
| <b>Net Ordinary Income</b>               | <b>-833.26</b> | <b>1,765,707.09</b> | <b>4,224,110.69</b> | <b>-14,476.40</b> | <b>123,284.72</b> | <b>30,324.69</b>  | <b>162,584.89</b> | <b>-38,482.34</b> | <b>-1,441,488.40</b> | <b>4,810,731.68</b> |
| <b>Net Income</b>                        | <b>-833.26</b> | <b>1,765,707.09</b> | <b>4,224,110.69</b> | <b>-14,476.40</b> | <b>123,284.72</b> | <b>30,324.69</b>  | <b>162,584.89</b> | <b>-38,482.34</b> | <b>-1,441,488.40</b> | <b>4,810,731.68</b> |

**Executive Director's Report**  
**Governing Council Meeting | Thursday, July 21, 2022**

**Breaking Bread Neighborhood Dinners**

Included in the Council Packet is a document titled "Recommended Actions to Address Finding from the Food Insecurity Neighborhood Meetings" submitted to the Leon County Board of County Commissioners by County Administrator Vincent S. Long. This is the result of the community conversations in the 10 neighborhoods most impacted by food insecurity hosted by Leon County Government Human Services, Second Harvest of the Big Bend and CSC Leon.

The recommendations include a partnership with Leon County, City of Tallahassee, United Way of the Big Bend, and CSC Leon to establish the Trusted People Neighborhood Engagement Steering Committee as a focus group comprised of leaders and stakeholders of these neighborhoods to connect human services providers and resources with residents.

The financial commitment is \$5,000 from each partner to help host events to this end during FY 2022-23; this is included in the proposed budgets that will be presented to the Council today.

**Welcome CSC Leon's New Director of Finance and Operations**

On Wednesday, July 13, Dina E. Snider joined the CSC Leon Team as the new Director of Finance and Operations. Dina comes to us with more than 20 years of experience in the nonprofit sector. Specifically, her work has been in child welfare and early childhood services, and school resources and supports. Dina holds degrees in psychology and social work, and has vast budgeting, data, and human services experience. Additionally, Dina is bilingual in English and Spanish.

**Reminder: CSC Leon TRIM Hearings**

Please add the TRIM hearing to your calendars. The schedule is included in the information section of the Council Packet.

*Submitted by:*  
Cecka Rose Green, CPM  
Executive Director



## **Finance and Budget Committee**

### **Recommendations for Fiscal Year 2022-23 Millage Rate and Budget**

The Finance and Budget Committee met on Thursday, July 14; during the meeting, discussion was had regarding proposing the Fiscal Year 2022-23 millage rate and budget to the full Council at its July 21 meeting, at which it will adopt a proposed rate and budget.

#### **Committee Members present:**

- Paul Mitchell, Treasurer and Committee Chair
- Carolyn Cummings, Leon County Commissioner
- Rocky Hanna, Superintendent, Leon County Schools

Council Member Zandra Glenn was not present due to a work commitment.

#### **Committee Recommendation for Proposed FY 2022-23 Millage Rate**

The Finance and Budget Committee recommended to proposed two (2) millage rate options for discussion, public comment and consideration by the full Council, as follows:

- same millage rate as FY 2021-22 of .375; results in FY 2022-23 ad valorem revenue of \$7,632,396.32;
- or
- same ad valorem revenue as FY 2021-22 of \$6,981,098.50; results in lower FY 2022-23 millage rate of .343.

#### **Committee Recommendation for Proposed FY 2022-23 Budget**

The Finance and Budget Committee recommended that once the Council approved the proposed FY 2022-23 millage (either the .375 or the .343), the corresponding proposed budget will be presented for discussion, public comment and consideration by the full Council, as follows.

Both proposed budgets are included with this recommendation.



**Children’s Services Council of Leon County  
TRIM Discussion & Hearing Schedule**

**FY 2022-23**

|   |   |
|---|---|
| Budget discussion and preparation for FY 2022-23  | June 2, 2022 – Finance and Budget Committee Meeting, 3:30 p.m., The Southern Group  |
| Governing Council TRIM and Budget Discussion  | June 16, 2022 – Governing Council Meeting   |
| Budget Follow-up and Recommendation Development   | June 30, 2022 – Finance and Budget Committee Meeting, 3:30 p.m., The Southern Group |
| <b>Draft Budget Approval and TRIM Schedule Approval</b>   | <b>July 21, 2022 – Governing Council Meeting, 1:00 p.m.</b>                         |
| <b>Executive Director Update on Final TRIM Hearing Notices and Budget</b>   | <b>August 18, 2022 – Governing Council Meeting; 2:00 p.m.</b>                       |
| <b>First TRIM Public Hearing</b><br><ul style="list-style-type: none"> <li>• Resolution to establish tentative millage rate.</li> </ul> | <b>September 8, 2022, 5:15 p.m.</b><br>Sunshine Health Community Room               |
| <b>Second TRIM Public Hearing</b><br><ul style="list-style-type: none"> <li>• Resolution to establish a final millage rate.</li> </ul>  | <b>September 22, 2022, 5:15 p.m.</b><br>Sunshine Health Community Room              |

**NOTES:**

- Sunshine Health Community Room is located at 2525 S. Monroe Street, Suite 1, Tallahassee, FL 32311
- Per Florida Statutes and County Ordinance, a certified copy of the adopted budget and millage rate will be provided to Leon County once complete.





|   |   | Proposed Budget         | %              |   |  |  |  |  |  |
|---|---|-------------------------|----------------|---|--|--|--|--|--|
|   |   | Oct 2022 - Sept 2023    | of total       |   |  |  |  |  |  |
| <b>Ordinary Income/Expense</b>                              |   |                         |                |   |  |  |  |  |  |
| <b>Income</b>   |   |                         |                |   |  |  |  |  |  |
|   | Ad Valorem Proceeds (95% collection rate)     | \$ 7,632,396.32         | 60.66%         | .375 millage rate   |  |  |  |  |  |
|   | Rolling Reserves                              | \$ 320,250.00           | 2.55%          |   |  |  |  |  |  |
|   | Rollover from Previous Year (approximate)     | \$ 4,469,388.59         | 35.52%         | Est. of funds remaining excluding approx. Q4 operating expenses         |  |  |  |  |  |
|   | Rollover Occupancy Allocation (Res. 2022-05)  | \$ 149,340.00           | 1.19%          | CSC is holding amount for rent payments for FY 2022-23 & FY 2023-24     |  |  |  |  |  |
|   | Interest                                      | \$ 10,057.10            | 0.08%          |   |  |  |  |  |  |
| <b>Total Income</b>   |   | <b>\$ 12,581,432.01</b> | <b>100.00%</b> |   |  |  |  |  |  |
| <b>Expenses</b>   |   |                         |                |   |  |  |  |  |  |
| <b>Reserves</b>   |   |                         |                |   |  |  |  |  |  |
|   | Reserve Funds                                 | \$ 381,619.82           | 3.03%          | 5% of new ad valorem revenue  |  |  |  |  |  |
| <b>Subtotal Expense - Reserves</b>                          |   | <b>\$ 381,619.82</b>    | <b>3.03%</b>   |   |  |  |  |  |  |
| <b>Compensation &amp; Employee Benefits</b>                 |   |                         |                |   |  |  |  |  |  |
|   | Health Insurance                              | \$ 80,000.00            | 0.64%          | Estimated at \$20k for 4 employees                                      |  |  |  |  |  |
|   | Payroll taxes                                 | \$ 29,484.00            | 0.23%          | Calculated based on same % of total payroll used in FY21-22             |  |  |  |  |  |
|   | Retirement Contribution                       | \$ 80,660.00            | 0.64%          | Calculated based on same % of total payroll used in FY21-22             |  |  |  |  |  |
|   | Salaries                                      | \$ 323,000.00           | 2.57%          | ED (\$125k), DFO (\$85k), ASM (\$48k), PA/RM (\$65k)                    |  |  |  |  |  |
|   | Employee Benefits - Other                     | \$ 2,000.00             | 0.02%          | Calculated at \$500 per employee for 4 employees                        |  |  |  |  |  |
| <b>Subtotal Expense - Staff Compensation &amp; Benefits</b> |   | <b>\$ 515,144.00</b>    | <b>4.09%</b>   |   |  |  |  |  |  |
| <b>Contract Services</b>                                    |   |                         |                |   |  |  |  |  |  |
|   | Accounting Fees                               | \$ 30,000.00            | 0.24%          | For contract CPA firm   |  |  |  |  |  |
|   | AmeriCorp Vista (x2)                          | \$ 10,000.00            | 0.08%          | For 2 AmeriCorps Vistas for Provider Relations & Community Engagement   |  |  |  |  |  |
|   | Audit Fee                                     | \$ 20,000.00            | 0.16%          | Estimate for financial audit for FY 2022-2023                           |  |  |  |  |  |
|   | General Counsel (1099-MISC)                   | \$ 75,000.00            | 0.60%          | For contract General Counsel firm                                       |  |  |  |  |  |
|   | Special Projects Manager                      | \$ 60,000.00            | 0.48%          | For contract Special Projects Manager                                   |  |  |  |  |  |
|   | Grantwriting Services                         | \$ 50,000.00            | 0.40%          | To solicit & write grants on behalf of CSC Leon                         |  |  |  |  |  |
| <b>Subtotal Expense - Contract Services</b>                 |   | <b>\$ 245,000.00</b>    | <b>1.95%</b>   |   |  |  |  |  |  |
| <b>Operations</b>   |   |                         |                |   |  |  |  |  |  |
|   | Ad Valorem Collection fees & advertisement(s) | \$ 230,771.89           | 1.83%          | Fee to Tax Collector and TRIM notification advertisement(s) per statute |  |  |  |  |  |
|   | Awards & Recognition                          | \$ 500.00               | 0.00%          | For recognitions, as necessary  |  |  |  |  |  |
|   | Communication Svcs, (cell phones, hot spots)  | \$ 5,200.00             | 0.04%          | For staff cell phone, CSC hotspots reimbursements                       |  |  |  |  |  |

|  |  |                         |               |  |   |  |  |  |  |  |
|--|--|-------------------------|---------------|--|---|--|--|--|--|--|
|  | Community Awareness/Engagement                 | \$ 20,000.00            | 0.16%         | Incl. collab. w/COT, LC, UWBB on neighborhood-level engagement events      |   |  |  |  |  |  |
|  | Dues & Subscription                            | \$ 15,000.00            | 0.12%         | Incl. FACCT, UPHS, INIE, 3 local chambers                                  |   |  |  |  |  |  |
|  | Equipment*                                     | \$ 11,000.00            | 0.09%         | Equipment rental for office incl. printers, A/V, webcams, mics, etc.       | <b>*NOTE:</b> For "Equipment," staff will re-evaluate if purchasing equipment and services agreements will be more cost effective than renting; this will apply to the audio/visual equipment. CSC will rent printers.  |  |  |  |  |  |
|  | Furniture                                      | \$ 1,000.00             | 0.01%         |  |   |  |  |  |  |  |
|  | Insurance - Liability, D & O, Worker's Comp    | \$ 17,500.00            | 0.14%         | For necessary insurance coverages  |   |  |  |  |  |  |
|  | IT Hardware                                    | \$ 5,000.00             | 0.04%         | For additional Team Member (PA/RM)   |   |  |  |  |  |  |
|  | IT Services (Web & Email)                      | \$ 1,500.00             | 0.01%         | For website and email services   |   |  |  |  |  |  |
|  | Licenses & Fees                                | \$ 1,000.00             | 0.01%         |  |   |  |  |  |  |  |
|  | Misc expenses                                  | \$ 5,000.00             | 0.04%         |  |   |  |  |  |  |  |
|  | Occupancy (Rent, Utilities, Janitorial)        | \$ 74,670.00            | 0.59%         | two years occupancy was allocated from FY 2021-22 funding                  |   |  |  |  |  |  |
|  | Office Supplies                                | \$ 5,200.00             | 0.04%         |  |   |  |  |  |  |  |
|  | Payroll processing                             | \$ 10,000.00            | 0.08%         |  |   |  |  |  |  |  |
|  | Postage and Courier                            | \$ 750.00               | 0.01%         |  |   |  |  |  |  |  |
|  | Printing and Copying                           | \$ 2,000.00             | 0.02%         |  |   |  |  |  |  |  |
|  | Research                                       | \$ 4,000.00             | 0.03%         |  |   |  |  |  |  |  |
|  | Software                                       | \$ 3,000.00             | 0.02%         |  |   |  |  |  |  |  |
|  | Sponsorships**                                 | \$ 8,000.00             | 0.06%         | Children's Summit, Children's Week, Soul of Southside Children's Village*  | <b>**NOTE:</b> For "Sponsorships" category, incl. events are relevant to local children's issues (Children's Summit: convenes funders, philanthropy, providers, stakeholders to review/address issues for children and families in Leon County, and Soul of Southside Children's Village: focus on children residing in two of the most marginalized zip codes w/screenings, services, school registrations, etc. Lastly, the statewide Children's Week is held in Leon County during Session; sister CSCs usually provide a sponsorship and participate. |  |  |  |  |  |
|  | Travel (Conferences and Mileage)               |                         |               |  |   |  |  |  |  |  |
|  | Conferences & Meetings                         | \$ 12,000.00            | 0.10%         | FACCT, Greater Chamber, one additional conf/meeting                        |   |  |  |  |  |  |
|  | Mileage  | \$ 9,000.00             | 0.07%         | vicinity and travel mileage  |   |  |  |  |  |  |
|  | Public Relations                               | \$ 50,000.00            | 0.40%         | CSC Leon awareness and branding campaign                                   |   |  |  |  |  |  |
|  | Program & Financial Software                   | \$ 150,000.00           | 1.19%         | Includes start up costs  |   |  |  |  |  |  |
|  | <b>Subtotal Expense - Operations</b>           | <b>\$ 642,091.89</b>    | <b>5.10%</b>  |  |   |  |  |  |  |  |
|  | <b>Total Administrative Expense</b>            | <b>\$ 1,402,235.89</b>  | <b>11.15%</b> |  |   |  |  |  |  |  |
|  | <b>Program Investments</b>                     |                         |               |  |   |  |  |  |  |  |
|  | Priority Funding                               | \$ 7,502,906.30         | 59.63%        | For Council-approved program funding                                       |   |  |  |  |  |  |
|  | Summer Funding 2023                            | \$ 1,600,000.00         | 12.72%        | For Summer 2023  |   |  |  |  |  |  |
|  | Innovations Funding                            | \$ 1,500,000.00         | 11.92%        | For promising practices, innovative solutions and/or programming           |   |  |  |  |  |  |
|  | Capacity Building & Technical Assistance       | \$ 120,000.00           | 0.95%         | partnerships with capacity building and technical assistance organizations |   |  |  |  |  |  |
|  | <b>Subtotal Expense - Program Investments</b>  | <b>\$ 10,722,906.30</b> | <b>85.23%</b> | All program investment categories  |   |  |  |  |  |  |
|  | <b>Total Expense</b>                           | <b>\$ 12,506,762.01</b> | <b>99.41%</b> |  |   |  |  |  |  |  |
|  | <b>Net Ordinary Income [surplus/(deficit)]</b> | <b>\$ 74,670.00</b>     | <b>0.59%</b>  | FY 2023-24 rental payments   |   |  |  |  |  |  |
|  | <b>Reserves (Rolling)</b>                      | <b>\$ 701,869.82</b>    |               | sum of FY 2021-22 & FY 2022-23 reserves                                    |   |  |  |  |  |  |

|   |   | Proposed Budget         | %              |   |
|---|---|-------------------------|----------------|---|
|   |   | Oct 2022 - Sept 2023    | of total       |   |
| <b>Ordinary Income/Expense</b>              |   |                         |                |   |
| <b>Income</b>                               |   |                         |                |   |
|   | Ad Valorem Proceeds (95% collection rate)                   | \$ 6,981,098.50         | 58.52%         | .343 millage rate   |
|   | Rolling Reserves  | \$ 320,250.00           | 2.68%          |   |
|   | Rollover from Previous Year (approximate)                   | \$ 4,469,388.59         | 37.47%         | Est. of funds remaining excluding approx. Q4 operating expenses         |
|   | Rollover Occupancy Allocation (Res. 2022-05)                | \$ 149,340.00           | 1.25%          | CSC is holding amount for rent payments for FY 2022-23 & FY 2023-24     |
|   | Interest  | \$ 9,416.59             | 0.08%          |   |
|   | <b>Total Income</b>   | <b>\$ 11,929,493.68</b> | <b>100.00%</b> |   |
| <b>Expenses</b>                             |   |                         |                |   |
| <b>Reserves</b>                             |   |                         |                |   |
|   | Reserve Funds   | \$ 349,054.93           | 2.93%          | 5% of new ad valorem revenue  |
|   | <b>Subtotal Expense - Reserves</b>                          | <b>\$ 349,054.93</b>    | <b>2.93%</b>   |   |
| <b>Compensation &amp; Employee Benefits</b> |   |                         |                |   |
|   | Health Insurance  | \$ 80,000.00            | 0.67%          | Estimated at \$20k for 4 employees                                      |
|   | Payroll taxes   | \$ 29,484.00            | 0.25%          | Calculated based on same % of total payroll used in FY21-22             |
|   | Retirement Contribution                                     | \$ 80,660.00            | 0.68%          | Calculated based on same % of total payroll used in FY21-22             |
|   | Salaries  | \$ 323,000.00           | 2.71%          | ED (\$125k), DFO (\$85k), ASM (\$48k), PA/RM (\$65k)                    |
|   | Employee Benefits - Other                                   | \$ 2,000.00             | 0.02%          | Calculated at \$500 per employee for 4 employees                        |
|   | <b>Subtotal Expense - Staff Compensation &amp; Benefits</b> | <b>\$ 515,144.00</b>    | <b>4.32%</b>   |   |
| <b>Contract Services</b>                    |   |                         |                |   |
|   | Accounting Fees   | \$ 30,000.00            | 0.25%          | For contract CPA firm   |
|   | AmeriCorp Vista (x2)  | \$ 10,000.00            | 0.08%          | For 2 AmeriCorps Vistas for Provider Relations & Community Engagement   |
|   | Audit Fee   | \$ 20,000.00            | 0.17%          | Estimate for financial audit for FY 2022-2023                           |
|   | General Counsel (1099-MISC)                                 | \$ 75,000.00            | 0.63%          | For contract General Counsel firm                                       |
|   | Special Projects Manager                                    | \$ 60,000.00            | 0.50%          | For contract Special Projects Manager                                   |
|   | Grantwriting Services                                       | \$ 50,000.00            | 0.42%          | To solicit & write grants on behalf of CSC Leon                         |
|   | <b>Subtotal Expense - Contract Services</b>                 | <b>\$ 245,000.00</b>    | <b>2.05%</b>   |   |
| <b>Operations</b>                           |   |                         |                |   |
|   | Ad Valorem Collection fees & advertisement(s)               | \$ 230,771.89           | 1.93%          | Fee to Tax Collector and TRIM notification advertisement(s) per statute |
|   | Awards & Recognition  | \$ 500.00               | 0.00%          | For recognitions, as necessary  |
|   | Communication Svcs, (cell phones, hot spots)                | \$ 5,200.00             | 0.04%          | For staff cell phone, CSC hotspots reimbursements                       |

|  |  |                         |               |  |   |  |  |  |  |  |
|--|--|-------------------------|---------------|--|---|--|--|--|--|--|
|  | Community Awareness/Engagement                 | \$ 20,000.00            | 0.17%         | Incl. collab. w/COT, LC, UWBB on neighborhood-level engagement events      |   |  |  |  |  |  |
|  | Dues & Subscription                            | \$ 15,000.00            | 0.13%         | Incl. FACCT, UPHS, INIE, 3 local chambers                                  |   |  |  |  |  |  |
|  | Equipment*                                     | \$ 11,000.00            | 0.09%         | Equipment rental for office incl. printers, A/V, webcams, mics, etc.       | <b>*NOTE:</b> For "Equipment," staff will re-evaluate if purchasing equipment and services agreements will be more cost effective than renting; this will apply to the audio/visual equipment. CSC will rent printers.  |  |  |  |  |  |
|  | Furniture                                      | \$ 1,000.00             | 0.01%         |  |   |  |  |  |  |  |
|  | Insurance - Liability, D & O, Worker's Comp    | \$ 17,500.00            | 0.15%         | For necessary insurance coverages  |   |  |  |  |  |  |
|  | IT Hardware                                    | \$ 5,000.00             | 0.04%         | For additional Team Member (PA/RM)   |   |  |  |  |  |  |
|  | IT Services (Web & Email)                      | \$ 1,500.00             | 0.01%         | For website and email services   |   |  |  |  |  |  |
|  | Licenses & Fees                                | \$ 1,000.00             | 0.01%         |  |   |  |  |  |  |  |
|  | Misc expenses                                  | \$ 5,000.00             | 0.04%         |  |   |  |  |  |  |  |
|  | Occupancy (Rent, Utilities, Janitorial)        | \$ 74,670.00            | 0.63%         | One of the two years occupancy was allocated from FY 2021-22 funding       |   |  |  |  |  |  |
|  | Office Supplies                                | \$ 5,200.00             | 0.04%         |  |   |  |  |  |  |  |
|  | Payroll processing                             | \$ 10,000.00            | 0.08%         |  |   |  |  |  |  |  |
|  | Postage and Courier                            | \$ 750.00               | 0.01%         |  |   |  |  |  |  |  |
|  | Printing and Copying                           | \$ 2,000.00             | 0.02%         |  |   |  |  |  |  |  |
|  | Research                                       | \$ 4,000.00             | 0.03%         |  |   |  |  |  |  |  |
|  | Software                                       | \$ 3,000.00             | 0.03%         |  |   |  |  |  |  |  |
|  | Sponsorships**                                 | \$ 8,000.00             | 0.07%         | Children's Summit, Children's Week, Soul of Southside Children's Village*  | <b>**NOTE:</b> For "Sponsorships" category, incl. events are relevant to local children's issues (Children's Summit: convenes funders, philanthropy, providers, stakeholders to review/address issues for children and families in Leon County, and Soul of Southside Children's Village: focus on children residing in two of the most marginalized zip codes w/screenings, services, school registrations, etc. Lastly, the statewide Children's Week is held in Leon County during Session; sister CSCs usually provide a sponsorship and participate. |  |  |  |  |  |
|  | Travel (Conferences and Mileage)               |                         |               |  |   |  |  |  |  |  |
|  | Conferences & Meetings                         | \$ 12,000.00            | 0.10%         | FACCT, Greater Chamber, one additional conf/meeting                        |   |  |  |  |  |  |
|  | Mileage  | \$ 9,000.00             | 0.08%         | vicinity and travel mileage  |   |  |  |  |  |  |
|  | Public Relations                               | \$ 50,000.00            | 0.42%         | CSC Leon awareness and branding campaign                                   |   |  |  |  |  |  |
|  | Program & Financial Software                   | \$ 150,000.00           | 1.26%         | Includes start up costs  |   |  |  |  |  |  |
|  | <b>Subtotal Expense - Operations</b>           | <b>\$ 642,091.89</b>    | <b>5.38%</b>  |  |   |  |  |  |  |  |
|  | <b>Total Administrative Expense</b>            | <b>\$ 1,402,235.89</b>  | <b>11.75%</b> |  |   |  |  |  |  |  |
|  | <b>Program Investments</b>                     |                         |               |  |   |  |  |  |  |  |
|  | Priority Funding                               | \$ 7,392,207.79         | 61.97%        | For Council-approved program funding                                       |   |  |  |  |  |  |
|  | Summer Funding 2023                            | \$ 1,600,000.00         | 13.41%        | For Summer 2023  |   |  |  |  |  |  |
|  | Innovations Funding                            | \$ 1,500,000.00         | 12.57%        | For promising practices, innovative solutions and/or programming           |   |  |  |  |  |  |
|  | Capacity Building & Technical Assistance       | \$ 120,000.00           | 1.01%         | partnerships with capacity building and technical assistance organizations |   |  |  |  |  |  |
|  | <b>Subtotal Expense - Program Investments</b>  | <b>\$ 10,612,207.79</b> | <b>88.96%</b> | All program investment categories  |   |  |  |  |  |  |
|  | <b>Total Expense</b>                           | <b>\$ 11,854,823.68</b> | <b>99.37%</b> |  |   |  |  |  |  |  |
|  | <b>Net Ordinary Income [surplus/(deficit)]</b> | <b>\$ 74,670.00</b>     | <b>0.63%</b>  | FY 2023-24 rental payments   |   |  |  |  |  |  |
|  | <b>Reserves (Rolling)</b>                      | <b>\$ 669,304.93</b>    |               | sum of FY 2021-22 & FY 2022-23 reserves                                    |   |  |  |  |  |  |