

**Children's Services Council of Leon County
Summer 2022 Funding TA Webinar Q&A**

The list below are questions received during the two technical assistance webinars held on Monday, April 25, and Tuesday, April 26. The questions have been grouped together where possible.

Recordings of these webinars are available on our YouTube channel (<https://www.youtube.com/channel/UCC74A9evhLxbHlrH63-clbQ>) and website (<https://cscleon.org/announcements>).

General Funding Questions

1. How much funding is available overall? How many awards will be made? What is the range of funding amount? What are the award amounts?
 - a. The Council has not set an award range or maximum for individual program proposals. The total amount of funding available is \$2 million for the summer (June 1, 2022-August 30, 2022). This funding is designed to expand capacity of existing programs and not start new programs or initiatives.

2. The Funding Options A document includes assumption of costs for things like summer camps. Should proposals reflect those costs?
 - a. No, proposals should reflect the true cost of your program. The resource document lists an average.

3. Will the funds be distributed using a cost-reimbursement method?
 - a. No, CSC Leon has opted to disburse funds as a one-time allocation with detailed reporting required at the end of the funding cycle.

4. What is the consequence if the money is all spent but the outcomes are not met? Is repayment possible?
 - a. Entities selected for funding will receive a contract stipulating the parameters of any unmet deliverables. In some instances, repayment may be required.

5. What are the start and stop dates for funding? Is it expected for a summer program to run throughout the entire summer?
 - a. Selected proposals must expend the awarded budget between June 1, 2022, and August 30, 2022, on approved items/services. If, for example, the proposal is for July 1-30 only, that is acceptable.

6. Can we apply for funding for more than one program?
 - a. Yes, entities may apply for more than one program. However, a separate application for each program expansion is required.

7. Could we consider aligning the age range for existing DCF funding opportunities to serve up to 24?
 - a. CSC Leon does not have any purview over DCF funding opportunities. However, CSC Leon will consider proposals for service expansion to include transitional youth up to age 24.

General Proposal Questions

8. Can an expansion be to allow more children to attend a summer camp for free as opposed to only offering partial scholarships, thereby limiting participation for some families?
 - a. Yes, offering full coverage scholarships would be an example of capacity expansion.
9. Why are proposals that better connect children, youth and families to legal services, mental health and workforce development given extra points? Is this tied to the draft gaps analysis as greatest needs?
 - a. Yes, preliminary data from the focus groups, provider forums and community conversations suggest that there is an immediate need for services to address these three areas.
10. Can services be available to youth that live in surrounding counties that may travel to Leon County for the varied summer programs?
 - a. Proposals should only be submitted to serve children, youth and families who reside in Leon County.
11. Do points equate to dollars? If so, how?
 - a. No, points do not equate to dollars.
12. Does CSC Leon include LGBTQ and communities of color in its definition of vulnerable populations?
 - a. Yes, CSC Leon does include LGBTQIA+ and communities of color in its general definition of vulnerable populations. However, for the purpose of this funding opportunity, please refer to the identified vulnerable populations by priority area as published in "Funding Options A," available in the resource section.
13. Is someone available for questions as we work the application?
 - a. Yes, technical assistance is available. Please use the online form available in the resources section to request assistance.

Budget Questions

14. The operational budget you want is for the full organization, correct? Not just the program we are wanting to expand?
 - a. Correct. We are requesting a copy of the entire organizational budget, as well as a separate budget documenting the proposed expansion.

15. Does “supplanting” mean it cannot replace government funding? What about donated or general revenue that hasn't been earned yet?
 - a. The prohibition against supplanting is not limited to government funding. CSC Leon will not approve a proposal that is already funded by another source, including charitable giving or registration fees if those funds have already been allocated in your operating budget.
16. How do you define administrative costs?
 - a. Entities can self-define administrative costs for this round of funding. Include your calculation in the budget narrative on the expansion budget template.
17. Are there specific types of cost categories CSC Leon is more or less open to funding (e.g., personnel, capital projects, equipment, supplies, program costs)?
 - a. CSC Leon desires to fill immediate gaps to expand capacity of programs to serve children, youth and families in need. That gap and proposed solution is unique to your program and may include a wide range of costs.
18. Can you prepay for something (e.g., curriculum program for youth to continue past the three months)?
 - a. Items purchased using CSC Leon summer funds must be for initial use during the summer funding cycle. If they can continue to be utilized by the program later, that is acceptable.

Outcomes & Deliverables Questions

19. What expectations of outcomes does CSC Leon have for a few months of summer programming?
 - a. Please refer to the final column in “Funding Options A” for examples of potential outcomes. This will help you choose potential data collection tools found in the “Key Outcomes and Measures” tool. Both of these items are available in the resources section.
20. Is there room for adjustment under benchmark impact measure 3.1 to raise the ages to include transitional age youth since that age is referenced elsewhere?
 - a. For the purposes of all CSC Leon work, the definition of youth includes transitional youth (up to age 24). Some elements in the “Key Outcomes and Measures” tool reflect benchmark data managed by secondary sources. In this specific example, that benchmark is managed by the Florida Department of Juvenile Justice and cannot be adjusted.

Insurance Questions

21. Would a nonprofit’s D & O insurance be sufficient for the Certificate of Insurance/Proof of Liability Coverage?
 - a. No, a Directors and Officers policy is not sufficient for service provision.
22. If there is a joint effort of programs seeking funding, will all be required to have individual liability or just the organization completing the application?
 - a. Any service provider associated with an application is required to have liability insurance.

Technical Questions About the Application Portal

23. Since the application is online, is there a way to see the entire proposal format before we start completing it? Can we get the template of the application in order to prepare the answers off line and simply copy and paste for the application?
 - a. The funding announcement explains in detail each component and should be the primary guide for all applicants. However, we have made a copy of the application available in the resource section. A separate budget tool is also available.

24. Can you save progress and return to the application? Do we create a profile to be able to save to work on it in pieces? Since the application can't be saved to resume work in progress, is it possible to leave the browser open to come back to it?
 - a. The online application does not have an option to log in and out like other systems. You can, however, go back and update fields as you move through the application. If you leave the browser window open, it will save as you go. Once an application is submitted, it cannot be edited.