

CHILDREN'S SERVICES COUNCIL OF LEON COUNTY

July 22, 2021 Regular Meeting

APPROVED MINUTES

Members Present: Carolyn Cummings, Leon County Commissioner; Dr. Zandra Glenn; Rocky Hanna, Superintendent of Schools; Darryl Jones, School Board Member; Liza McFadden; Paul Mitchell; Mark O'Bryant; Walter Sachs, DCF Northwest Region Managing Director; Honorable Jonathan Sjostrom (Chair), Chief Judge.

Member(s) Not Present: Carmen Conner (Vice-Chair)

Location: Leon County Courthouse, Leon County Commission Chambers, 5th Floor
301 S. Monroe St., Tallahassee, Florida

1. CALL MEETING TO ORDER

Chair Sjostrom called the meeting to order at 2:04 p.m.

2. ROLL CALL

Nine Council members were present, and a quorum was established.

3. APPROVAL OF AGENDA

Council members discussed the proposed agenda. Chair Sjostrom proposed Item #6 Sunshine Law Overview be removed from the agenda. Discussion.

Mr. Darryl Jones motioned to approve the agenda as amended. Mr. Mark O'Bryant seconded the motion. The agenda was approved unanimously.

4. APPROVAL OF MINUTES

Council members discussed the proposed minutes from the June 22, 2021, meeting. Mr. Darryl Jones moved to accept the minutes. Mr. Paul Mitchell seconded the motion. The June 22, 2021 minutes were approved unanimously.

5. INTRODUCTION OF CSC CPA

Mr. Ted Granger introduced Mr. John Grayson for a short presentation. Commissioner Cummings moved for the Council to accept Grayson Accounting & Consulting, PA as the accounting firm. The motion was seconded and passed unanimously.

6. PUBLIC COMMENT

No speakers addressed the Council during Public Forum.

7. INTERIM ADMINISTRATOR REPORT

Mr. Ted Granger gave the Interim Administrator Report. Mr. Granger announced the hiring of Mrs. Holly McPhail as the Contract Program Specialist and Administrator. Future meetings for the full Council will be held in the TCC Student Union Ballroom, unless otherwise noted. Committee meetings will be held in the County Commission Chambers.

8. PROPOSED PROCUREMENT POLICY

Mr. Chris Roe, General Counsel, discussed the proposed procurement policy. Discussion. Council will vote on the policy at the next Council meeting on August 19, 2021.

9. PARLIAMENTARIAN OVERVIEW

Commissioner Cummings reviewed Parliamentary rules for the Council.

10. COMMITTEE REPORTS

a. NEEDS ASSESSMENT COMMITTEE

Dr. Zandra Glenn, Chair of the Needs Assessment Committee, provided an update, including the proposed list of Council priority areas, and announced the intention of a final vote on the Invitation to Negotiate (ITN) on August 19, 2021. Discussion. Mr. Darryl Jones motioned to adopt the priorities. Mr. Mark O'Bryant seconded the motion and it passed unanimously. Discussion. The next Needs Assessment Committee Meeting is August 5, 2021, at 2:00 p.m.

b. CEO SEARCH

Mr. Ted Granger gave an update on the job description, timeline, process and approval. Discussion. Ms. Liza McFadden proposed amending the education background to a bachelor's degree and eight years of experience. Mr. Walter Sachs suggested adding strategic planning, analytical skills, financial planning. The Council agreed the salary will be capped at \$125,000. Mr. Jones motioned to amend the job description and cap the salary at \$125,000. Commissioner Cummings seconded. Motion passed unanimously.

11. NEXT AND FUTURE COUNCIL MEETINGS

a. TRIM MEETINGS

The first TRIM Public Hearing will be on September 8, 2021. The Council discussed a date for the second TRIM Public Hearing. Mr. Mark O’Bryant moved to accept September 21, 2021, as the second hearing date. Mr. Paul Mitchell seconded. The motion passed unanimously.

b. COUNCIL MEETING

Future meetings for the full Council will be held on the third Thursday of the month in the TCC Student Ballroom. Committee meetings will be held in the County Commission Chambers. Chair Sjoström canceled the August 5, 2021, Council meeting. Needs Assessment Committee will still meet on August 5, 2021.

12. NEXT MEETING AGENDA

Chair Sjoström proposed the following agenda for the August 19, 2021 meeting:

- Call Meeting to Order
- Roll Call
- Approval of Agenda
- Approval of Minutes from July 22, 2021
- Update from Interim Administrator
- CEO Search Update
- Sunshine Law Overview (Pat Gleason)
- Public Hearing Process
- Procurement Policy – Vote on Resolution
- Needs Assessment – Vote on ITN
- Member Comment
- Public Comment

12. MEMBER COMMENTS

Mr. Paul Mitchell discussed the “Reimagining Education and Career Help Act (REACH).” Mr. Walter Sachs announced the Second Circuit Alliance and deadline for filing CSC financial disclosures. Mr. Terrance Watts will take the place of Mr. Sachs on the Council via delegation.

13. ADJOURNMENT

Meeting adjourned at 3:49 p.m.