

Children's Services Council of Leon County

Regular Meeting

Tuesday, June 15, 2021 @ 2:00 pm

TCC Center for Innovation

Conference Plaza Room

300 West Pensacola Street

Tallahassee, FL 32301

Agenda

- I. Call to Order
- II. Roll Call
- III. Welcomes
- IV. Approval of Agenda
- V. Approval of Minutes from June 2, 2021 Meeting
- VI. Public Comment
- VII. Interim Administrator Report
- VIII. Parliamentary Discussion
- IX. Contract Services
- X. CSC Budget Discussion
- XI. Miscellaneous
 - A. 1st Public TRIM Hearing
 - B. CSC Bank Account Signatories
 - C. CSC Email Addresses
- XII. Next Meeting
- XIII. Next Meeting Agenda
- XIV. Member Announcement
- XV. Adjourn

Item #1

Call to Order

Attachments

None

Item #2

Roll Call

Attachments

None

Item #3

Welcomes

Attachments

None

Item #4

Approval of Agenda

Attachments

None

Item #5

Approval of Minutes from June 2, 2021 Meeting

Attachments

Proposed Minutes from June 2, 2021

CHILDREN'S SERVICES COUNCIL OF LEON COUNTY

June 2, 2021 Regular Meeting

PROPOSED MINUTES

Members Present: Carmen Conner (Vice-Chair); Carolyn Cummings, Leon County Commissioner; Dr. Zandra Glenn; Rocky Hanna, Superintendent of Schools; Liza McFadden; Paul Mitchell; Mark O'Bryant; Walter Sachs, DCF Northwest Region Managing Director; Honorable Jonathan Sjostrom (Chair), Chief Judge.

Member(s) Absent: Alva Striplin, School Board Member

Location: Leon County Courthouse, Leon County Commission Chambers, 5th Floor
301 S. Monroe St., Tallahassee, Florida

1. CALL MEETING TO ORDER

Chair Sjostrom called the meeting to order at 2:05 pm.

2. ROLL CALL

Nine Council members were present, and a quorum was established.

3. APPROVAL OF AGENDA

Council members discussed the proposed agenda. Mr. Mitchell moved to accept the agenda. Superintendent Hanna seconded the motion. The agenda was approved unanimously.

4. APPROVAL OF MINUTES

Council members discussed the proposed minutes from the May 19, 2021 regular meeting. Mr. Mitchell moved to accept the minutes. Commissioner Cummings seconded the motion. The May 19, 2021 minutes were approved unanimously.

5. PUBLIC COMMENT

The following individuals addressed the Council during Public Forum:

- Ms. Emily Fritz
- Mr. Darryl Jones

6. DISCUSSION: INTERIM ADMINISTRATOR

Chair Sjoström introduced Theodore "Ted" Granger. Mr. Granger gave a presentation about his background and deliverables. Discussion took place between the Council and Mr. Granger

Commissioner Cummings moved to approve Mr. Granger as the Interim Administrator of the Children's Services Council of Leon County. Mr. Mitchell seconded the motion. Discussion.

Contingent upon funding from the Leon County Commission, Mr. Granger will contract for a 6-month period, at a pay of \$50,000. The motion passed unanimously.

7. UPDATE ON INTERLOCAL AGREEMENT

On June 8, 2021, the Leon County Commission will vote on the interlocal agreement and loan to the Children's Services Council of Leon County, in the amount of \$400,000.

8. ELECTION OF TREASURER

Chair Sjoström proposed Commissioner Cummings for the position of Treasurer. After discussion, Commissioner Cummings nominated Mr. O'Bryant. After discussion, Commissioner Cummings amended her nomination and nominated Mr. Mitchell. Mr. O'Bryant seconded the nomination. Mr. Mitchell was unanimously elected as the Treasurer of the Children's Services Council of Leon County.

9. COMMITTEES

A. Bylaws Committee

Chair Sjoström noted a bylaw change in the frequency of meetings during the 2021 TRIM and organizational period. Dr. Glen proposed a change of language on page 2, Article II. Meetings, section 1. Dr. Glen proposed the language "shall meet twice monthly..." be changed to the "shall meet at a minimum of twice monthly..." Mr. Mitchell seconded the motion and the motion passed unanimously.

Ms. McFadden proposed a bylaw change on page 7, Article VII. Conflict of Interest, D. Mr. O'Bryant seconded the motion. Discussion. The proposed bylaw change from "No member of the Council shall serve as a staff member of any agency when more than 10% of the agency's budget is provided..." to "No member of the Council shall serve as a staff member or Board member of any agency when any of the agency's budget is provided...". The bylaw change passed unanimously.

Mr. Mitchell moved to adopt the Bylaws of Children's Services Council of Leon County. Mr. Sachs seconded the motion. The motion passed unanimously.

B. Budget Committee

Treasurer Mitchell nominated Superintendent Hanna and the nomination was accepted. Chair Sjostrom nominated Commissioner Cummings and the nomination was accepted. The nominations passed unanimously. The Budget Committee members are listed below:

- Judge Jonathan Sjostrom, Children's Services Council Chair
- Paul Mitchell, Budget Committee Chair
- Rocky Hanna, LCSB Superintendent
- Carolyn D. Cummings, Leon County Commissioner

C. Nomination & Governance Committee

Chair Sjostrom proposed merging the Nomination & Governance Committee and the CEO Search Committee together. Dr. Glenn seconded the motion. Discussion. Motion passed unanimously.

D. CEO Search Committee

Mr. Sachs moved to have the Executive Committee conduct the CEO search. Mr. Mitchell seconded. Discussion. The motion passed unanimously.

Commissioner Cummings tasked Mr. Granger with gathering and presenting information on the various ways to conduct the CEO search.

10. TRIM

The TRIM Webinars will be held on June 9th, June 15th, and June 23rd. Reminders for all TRIM Webinars will be distributed.

Chair Sjostrom reported that he notified the property appraiser of the Council's intent to levy a millage for the 2020-2021 year. The Treasurer, Mr. Mark Mitchell will be the primary contact and the Interim Administrator, Mr. Ted Granger will be the secondary contact.

Chair Sjostrom recused himself from discussion of the TRIM millage rate. Vice-Chair, Carmen Conner took over as Chair of the meeting. Mr. Ted Granger presented on spending on programs and how much to invest for 2020-2021. First public hearing should be set for September 2021. Mr. Granger will craft the Council's budget from these decisions. Discussion.

Mr. Mark O'Bryant motioned to choose Option 2 with a .25 mill rate. Discussion. Mr. O'Bryant rescinded his motion. Mr. Mark O'Bryant motioned to notice the public for June 15th to discuss the millage rate and budget as an agenda item. Commissioner Cummings seconded. Discussion. The motion passed unanimously.

Vice-Chair Conner returned the Chair responsibilities back to Chair Sjostrom.

11. SCHEDULE OF FUTURE MEETINGS

Mr. Sachs reported he will leave the June 22nd meeting early.
Dr. Glenn reported she cannot attend the June 15th meeting.

The Budget Committee meeting will take place prior to the Regular Council meeting on June 15th. If the Council cannot take a vote on the Budget on June 15th they will vote on June 22nd.

12. AGENDA FOR THE NEXT MEETING

Chair Sjostrom proposed the following agenda for the June 15, 2021 meeting:

Approval of Agenda

Approval of Minutes from June 2, 2021

Update from Interim Administrator

- Interlocal Agreement
- CEO Search Options
- Support (CPA firms, attorney)
- Needs Assessment

Ethics Training by Chasity O'Steen, Leon
County Attorney
Proposed Budget/Budget Committee
Member Comment
Public Comment

Michelle Watson will gather and provide information to Mr. Granger regarding the millage rates, reserve figures, and budgets of other Children's Services Councils. Mr. Granger will present at the June 15th meeting.

13. MEMBER COMMENT

Mr. Sachs announced an open Board position on the Circuit Alliance.

14. ADJOURNMENT

Meeting adjourned at 4:44 pm

Item #6

Public Comment

Attachments

None

Item #7

Interim Administrator Report

Attachments

None

Item # 8

Parliamentarian Discussion

Attachments

None

Item #9

Contract Services

Attachments

None

Item #10

CSC Budget Discussion

Attachments

None

Item #11

Miscellaneous

Attachments

None

- A. 1st Public TRIM Hearing
- B. CSC Bank Account Signatories
- C. CSC Email Addresses

Item #12

Next Meeting

Attachments

None

Item #13

Agenda for the Next Meeting

Attachments

None

Item #14

Member Announcement

Attachments

None

Item #15

Adjourn

Attachments

None